

Laramie County Commissioners' Minutes and Meeting Notes

ArcaSearch User Guide

Navigate in any web browser to: <https://gov.arcasearch.com/uswylrc/>

Click: "Click Here to View the Public Archives"

You are Logged In to the Public Access Site:

[Click Here to View the Public Archives](#)

Before you begin, please review the following system requirements:

- PC: Windows 7 or newer, Internet Explorer recommended.
- PC: Adobe Acrobat Reader 9 or newer, with your browser set to view PDF files.
- Monitor resolution set to 1024 x 768 or higher.
- Pop up blockers should be disabled for optimum viewing.

NOTE: Acrobat X(10) or above will not natively allow Hit Highlighting and requires a plug in.

Browse Documents Tab: Within this archive you will noticed the minutes and meeting notes were scanned in as a period of years.

Filter: To **Filter By** month/year you will need to use the drop down next to **Filter By Behavior** to select a **DATE FILTER ON** option. Then you can select a Month and/or Year. Click the **Browse** button to bring up the documents within your criteria.

Laramie County, WY: County Commissioners' Minutes & Meeting Notes

[Browse Documents](#) [View PDF Document](#) [Word Search Documents](#) [View Retrieved PDF Document](#) [View Clipboard](#) [View Help](#)

Filter By- Return All Months -> Return All Years -> Laramie County Commissioner Minutes: Book A, January 1868 - June 1876 [Browse](#)

Filter By Behavior- DATE FILTER OFF: Browse Entire Book from Selection Above

Reset Form Return Small Thumbs Search Statistics Will Appear Here Group Results

Viewing Documents: Your returns will appear in the Small Thumbs option. You can use the drop down to select to view the return in Large Thumbs. You will noticed documents are grouped in 25 page chunks that you can browse through in the **Found Documents** drop down.

Laramie County, WY: County Commissioners' Minutes & Meeting Notes

[Browse Documents](#) [View PDF Document](#) [Word Search Documents](#) [View Retrieved PDF Document](#) [View Clipboard](#) [View Help](#)

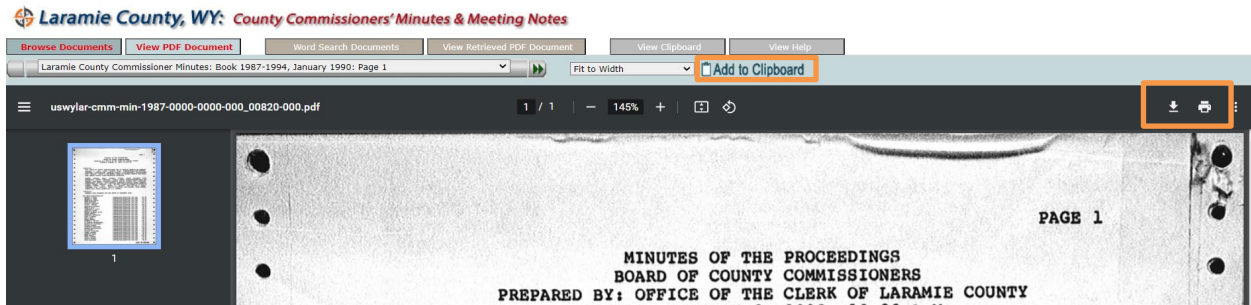
Filter By- January 1990s Laramie County Commissioner Minutes: Book 1987-1994, January 1987 - June 1994 [Browse](#)

Filter By Behavior- DATE FILTER ON: Browse All Archived Books WITH Date Filtering

Reset Form Return Small Thumbs Found 161 Documents: Showing >> 1 to 25 [Browse](#)

990102/00
THE BOARD OF COUNTY COMMISSIONERS MET IN REGULAR SESSION ON TUESDAY,
JANUARY 2, 1990. PRESENT WERE: COMMISSIONER JEFF RYCKMAN,
CHAIRMAN; COMMISSIONER BRILEY FRANCIS, VICE-CHAIRMAN; COMMISSIONER
NICK HESCH; JAMES C. WETERHEAD, CLERK OF LARAMIE COUNTY; AND MELI
007, DEPUTY COUNTY CLERK/RECORDING SECRETARY.

By clicking on a page you want to view as a PDF it will bring you to the **View PDF Document** tab. Here you can save it to your PC, print the document or **Add to Clipboard** if you want to reference later. Click the **Browse Documents** page to get back to your search.



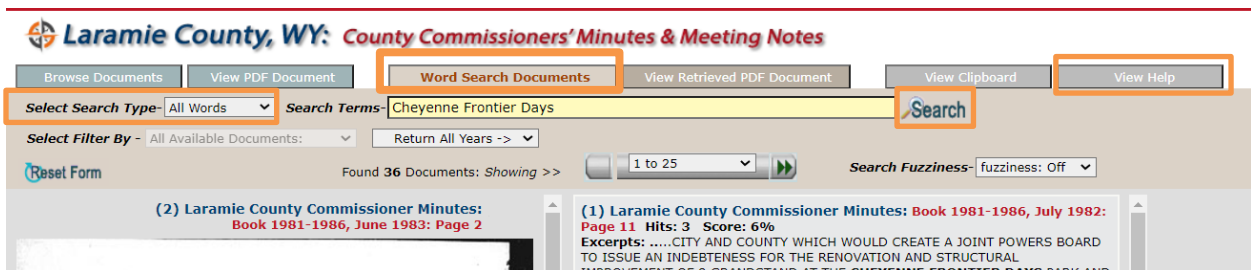
Word Search Documents: Here you are able to search the documents based on specific word or words.

Search Type: Determines how it will search for the word(s) you are looking for. *Page 10-13 from the View Help tab will give you more detail on how each type functions.

Search Terms: What you want to find within the documents.

Filter By: Year

Click **Search**



Similarly to the Browse Documents tab once you click on the Document you want to view it will take you to the PDF in **View Retrieved PDF Documents** where you will have the same options to save, print or copy to your clip board.

