

## Involved Departments

### Laramie County Clerk Auto Titles Office

309 W 20<sup>th</sup> St, Room 1502  
Cheyenne WY, 82001  
Phone: (307) 633-4246

### Laramie County Assessor

309 W 20<sup>th</sup> St, Room 1100  
Cheyenne WY, 82001  
Phone: (307) 633-4307

### Laramie County Treasurers

309 W 20<sup>th</sup> St, Room 1300  
Cheyenne WY, 82001  
Phone: (307) 633-4225

### Laramie County Public Works

13797 Prairie Center Cir  
Cheyenne WY, 82009  
Phone: (307) 633-4302

Title must be in the Applicant's name or signed over to them to obtain a WYDOT application to move the home over the roadways.

WYDOT applications are processed in the LC Treasurer's office, Public Works Department and the Port of Entry.

## Minimum Inspection Criteria for manufactured homes that are 20 years or older

- All electrical wiring shall be in compliance with the adopted version of the National Electrical Code.
- Appropriate fire alarms shall be installed and operational.
- All floors shall be solid and stable.
- All roofs shall be solid and stable without any sag.
- No evidence of significant mold or wood rot shall exist.
- The exterior of the building shall be well maintained, painted and compatible with other structures located on adjacent properties.
- No additions to the building may have been constructed without permits.
- The building maintains the same structural integrity as it did when it was manufactured.
- No broken windows.
- All HVAC systems shall be working and installed in accordance with the adopted Laramie County Building Codes.

# Laramie County Planning and Development Office

At the Archer Complex



## Manufactured Homes

3966 Archer Pkwy Cheyenne, WY  
82009  
(307) 633-4303  
[www.laramiecountywy.gov](http://www.laramiecountywy.gov)



12/06/2021

# Moving a Manufactured Home



## Moving / Setting homes within this jurisdiction

- A building permit is required for the set and connection to utilities.
- Homes that are more than 20 years old and/or structurally altered are required to have a pre-move inspection before they are moved.
- Final inspections are required to be passed prior to any occupancy taking place.
- Manufactured homes are not allowed to be used as storage.

## Manufactured home being moved out of Laramie County

Contact the following agencies for requirements

Planning & Development Department  
(307) 633-4303  
(Demolition permit may be required)

Assessor's Office  
(307) 633-4310

Treasurer's Office  
(307) 633-4232

## Moving to a City location or inside the town limits of Albin, Burns or Pine Bluffs

Cheyenne Regional  
Building Department  
(307) 637-6266

Town of Albin  
(307) 246-3386

Town of Burns  
(307) 547-2206

Town of Pine Bluffs  
(307) 245-3746

If the home is being moved out of this jurisdiction, a demolition permit may be required, please contact our office to discuss.

## Required Documentation

1. Completed, signed application.
2. Manufactured Home Title in applicant's name.
3. Plot plan showing exact location of where home will be set.

Depending on location, other documents may be required.

## Removing or Demolishing

A demolition permit is required to demolish or move a manufactured or modular home located outside of an established manufactured home park.

## Pre-Move Inspection

Homes that are more than 20 years old and/or structurally altered are required to be inspected before they are moved; unless being moved out of state. There is no fee for this inspection.