

Intake: rcvd by/on: _____
Planning Director Approval for Use _____

Existing Facility Address Application

Laramie County Planning and Development Office
3966 Archer Pkwy Cheyenne, WY 82009
Phone: (307) 633-4303
building@laramiecounty.com
www.laramiecountywy.gov



BP # _____

R# _____

Date of full submittal _____

Address of project (if applicable) _____

Legal description _____

For staff use: T _____ N _____ R _____ W _____ Sec _____ map page _____ zone _____ fp _____

Specific Requirements for Application

Application	Complete, legible, signed, and dated.
Ownership	Provide a copy of a recorded warranty deed.
Plot plan	Provide a plot plan showing the exact location of the proposed structure. As well as access point on the nearest road.
Fee	\$50.00

Incomplete applications cannot be processed. Email Addresses are required for notification process.

Landowner Information (Landowner name must match what is recorded on the deed)

Name _____

Mailing Address _____

City _____ ST _____ Zip _____

Phone _____

Email _____

Applicant Information

Name _____

Mailing Address _____

City _____ ST _____ Zip _____

Phone _____

Email _____

Project Details Complete all items applying to this specific building

Structure Use _____

Latitude _____

Access Road(s) _____

Longitude _____

Structure Size (sq ft) _____

Square footage of building _____

Description of why your are applying for an address

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Does this structure have?

- Water
- Sewer
- Electrical

Purpose of Permit (select one)

- Existing Building
- Existing Cell/Microwave Towers
- Existing gravel pits
- Substations
- Oil & Gas valve sites
- Substations
- State Facilities
- 2nd existing home on site
- other _____

Acknowledgements

A building permit is required prior to any construction. Address is subject to change at time of application for building permit. This certificate is issued subject to full compliance with the terms of the application and the zoning regulations and/or addressing. The issuance of this certificate/address does not guarantee issuance of a well or small wastewater permit. By my signature and under penalty of perjury, I hereby certify that I am the owner of the reference property, or the owner's authorized agent. I have read and examined this application and know the same to be true and correct. All provisions or laws and ordinances governing this type of work will be complied with, whether specified herein or not. Owner/Agent shall be notified via Email that the permit has been issued.

Signature

Printed Name

Date