



Home Occupation - Process and Application

Laramie County Planning and Development - 3966 Archer Parkway Cheyenne, WY 82009

307-633-4303 – planning@laramiecountywy.gov

ALL applicants meet with Planning and Development staff prior to application for guidance. Call 307-633-4303 or email: planning@laramiecounty.com to have a conversation.



Submit Application and complete all the required information.



Application reviewed/modified/approved by Planning

Home Occupation Requirements:

2-2-114 HOME OCCUPATIONS

Home occupations are intended to allow limited business activity from the home but shall not alter the character of the neighborhood or create adverse impacts to neighborhood, including significant increases in traffic and on- street parking. Home occupations include, but are not limited to the following: arts and crafts-making, tailoring or seamstress services, one or two-person professional offices, music instruction and wholesale/catalogue/internet sales.

a. Specific Exclusions

The following businesses shall not be allowed as home occupations:

- i. Body or mechanical repair, including but not limited to any modification, assembly or painting of motor vehicles and repair of internal combustion engines
- ii. Beauty salons, nail salons and barber shops
- iii. Animal grooming salons (not including mobile facilities) and boarding kennels
- iv. Body art establishments/body artists
- v. Sale of motor vehicles or trailers where a license from WYDOT or the Laramie County Clerk is required.

b. Requirements

Home occupations shall be in compliance with the following:

- i. There shall be no offensive noise, vibration, smoke, dust, odors, heat or glare noticeable at or beyond the property line.
- ii. No exterior storage is permitted.
- iii. No more than one (1) employee or co-worker other than the permanent resident(s) can work from the site.
- iv. Hours for visitation by clients, customers, vendors or other visitors associated with the home occupation, including deliveries, may be restricted.
- v. No more than 25 percent of the gross floor area of the primary structure is used for home occupation purposes.
- vi. One sign, not to exceed three (3) square feet in area, shall be allowed per primary structure, pursuant to this regulation.
- vii. Home occupations must be conducted in the primary residence.

Accessory structures may be used for storage and limited services.

The use of an accessory structure for a home occupation shall not alter the residential use or character of the neighborhood.

Home Occupation Application - Laramie County, Wyoming



Provide Application To:
Laramie County Planning and Development
3966 Archer Parkway – Cheyenne, WY 82009
planning@laramiecountywy.gov

Complete Application Required at Time of Filing

OWNER

Name _____ Phone _____

Address _____ City _____ State _____ Zip Code _____

Email _____

APPLICANT

Name _____ Phone _____

Address _____ City _____ State _____ Zip Code _____

Email _____

LOCATION / DEVELOPMENT

Legal Description _____

Site Address _____ Site Area: Acres _____ or Site Square Feet _____

Site Location Description (If Address is Unavailable) _____

Current Zoning _____ Current Land Use _____

Business Name _____ Phone _____

of Employees _____ Driveway Size _____

Areas used for home occupation _____

What Business Does _____

I hereby certify that I have familiarized myself with the rules and regulations with respect to the filing of this application and that the foregoing statements and answers contained on the application and in required documents are true and accurate to the best of my knowledge. I agree to follow the Home Occupation requirements.

ORIGINAL SIGNATURE OF BOTH THE OWNER AND THE APPLICANT ARE REQUIRED FOR SUBMISSION OF THIS APPLICATION

Signature of Owner _____ Date _____

Printed Name _____

Signature of Applicant _____ Date _____

Printed Name _____

APPROVAL BY/DATE _____ Laramie County Planning and Development