



Preliminary Development Plan - Process and Application

Laramie County Planning and Development - 3966 Archer Parkway Cheyenne, WY 82009

307-633-4303 – planning@laramiecountywy.gov

ALL applicants shall meet with Planning and Development staff prior to application for guidance. Call 307-633-4303 or email: planning@laramiecountywy.gov to set up a pre application meeting.



Submit Application meeting all the following requirements. An incomplete submittal is not accepted.

- Application with pre-application meeting notes.
- Land Analysis Map and Preliminary Development Plan. See LCLUR 2-1-100 (iii) through (vii) - for requirements and content.
- Environmental Services Impact Report.
- Preliminary Drainage Plan and Preliminary Traffic Study.
- Payment of required fees at time of submittal. Digital copy of all files.



The applicant posts property at least 30 days prior to public hearing. Provides proof of posting.

Planning notifies adjacent property owners by certified mail at least 30 days prior to public hearing.

Planning publishes public notice in newspaper at least 30 days prior to public hearing.



Public agency review of project.



Public hearing and recommendations by Laramie County Planning Commission



Project closeout

- Payment of all fees accumulated during review process.
- NOTE: After review and recommendation about a Preliminary Development Plan by the Planning Commission, a subdivision permit application is to be submitted within 18 months. If not submitted within that timeframe, the Preliminary Development Plan is void.

Preliminary Development Plan Application - Laramie County, Wyoming



Provide Application To:
Laramie County Planning and Development
3966 Archer Parkway – Cheyenne, WY 82009
planning@laramiecountywy.gov

Complete Application, Required Documents and Initial Payment Required at Time of Filing.

Pre- Application Meeting Date _____

Name of Project _____

OWNER Attach a separate sheet if there are additional property owners

Name _____ Phone _____

Address _____ City _____ State _____ Zip Code _____

Email _____

APPLICANT

Name _____ Phone _____

Address _____ City _____ State _____ Zip Code _____

Email _____

LOCATION

Legal Description _____

Site Address _____ Site Area: Acres _____ or Site Square Feet _____

Site Location Description (If Address is Unavailable) _____

Current Zoning _____ Current Land Use _____

DEVELOPMENT INFORMATION

Number and Average Lot Size _____

Development Purpose _____

Required Documents and Initial fee due at time of submittal

Land Analysis Map	Preliminary Drainage Plan
Preliminary Development Plan Map	Preliminary Traffic Study
Environment and Services Impact Report	Pre-application notes
Payment of Required Fees	Digital copy of all files

I hereby certify that I have familiarized myself with the rules and regulations with respect to the filing of this application and that the foregoing statements and answers contained on the application and in required documents are true and accurate to the best of my knowledge. The undersigned do hereby agree to pay all fees associated with this application.

ORIGINAL SIGNATURE OF BOTH THE OWNER AND THE APPLICANT ARE REQUIRED FOR SUBMISSION OF THIS APPLICATION

Signature of Owner _____ Date _____

Printed Name _____

Signature of Applicant _____ Date _____

Printed Name _____