

Amended Budget

LARAMIE COUNTY FIRE DISTRICT #3	
Budget Hearing Information	
PO BOX 131	Location: ALBIN FIRE HALL STATION 1
ALBIN, WY 82050	Date: 7/10/2023
307-245-3207	Time: 5:30 PM
LARAMIE COUNTY	Budget Prepared by: VICKIE SCHINZEL

Date of Amended Budget Approval: 05/13/24

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

The budget for the LCFD #3 requires the maximum three mill tax levy and motor vehicle fees.

The overall expenditures reflect a significant decrease due to the fact that the new fire station has been completed. \$150,000 has been allocated for concrete pads and curbs, landscaping the station and installing an automated sprinkler system. The size of the new station will also increase the required utilities. The new facility has also caused their insurance premiums to go up and have increased that amount to \$15,000. Due to increased funding, there is an increase of \$12,500 in the accounting category. Another large expense will be paying the principal and interest on the new station in the amount of \$239,000.

The board plans on spending nearly \$250,000 for additional trucks, an air trailer, bunker gear, monitors, thermal imaging camera, pagers, etc., to expand, replace and upgrade current equipment that is aging out. Since some of the equipment is older, they expect that there will be more repairs. They also expect to spend another \$45,000 to replace hoses, SCBA's, and fire-fighting tools.

They have several new members and would like to do more training opportunities this year which could cost up to \$5,000. Since the district has received additional funding, they will also have to plan for those expenses.

BUDGET AMENDMENT -increase of \$150,000

The Fire District received a grant for a second Skid unit and then purchased a truck to place this unit on. This will assist them in dealing with grass fires. They increased the amount for Capital Outlay for Vehicles by \$120,000. Due to the auditor being late on FY23, we had to pay two auditors this fiscal year and the amount was more than originally planned for. This is an increase of \$20,000. The board did not originally budget for travel and have spent funds in that category for contract firefighting travel expenses. Increased this amount to \$10,000.

S-B RESERVE DESCRIPTION

No reserves have been designated for FY24. The previous designated reserves in the amount of \$1,231,783 were used for the new fire station that was completed in FY 2023 leaving a reserve of \$281,892.

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Dean Anderson	12/31/24	<input checked="" type="checkbox"/> No
Mike Peterson	12/31/24	
Rowdy Petsch	12/31/24	
Greg Hansen	12/31/26	
Jason McLaughlin	12/31/26	

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?
 Albin Fire Station #1 located at 6131 State Hwy 216, Albin, WY 82050

How and where are the notices of meeting posted for the public?
 Posted in the Albin Fire Station #1 and the Albin Post Office and on the LCFD#3 Website

Where are the public meetings held?
 Albin Fire Station #1 located at 6131 State Hwy 216, Albin, WY 82050

AMENDED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
S-1	Total Budgeted Expenditures	\$571,172	\$2,967,523	\$617,880	\$648,627	\$798,627
S-2	Total Principal to Pay on Debt	\$10,385	\$204,464	\$206,000	\$206,000	\$206,000
S-3	Total Change to Restricted Funds	\$125,577	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$3,429,243	\$3,041,156	\$2,687,380	\$2,597,925	\$2,501,124
S-5	Amount requested from County Commissioners	\$217,197	\$955,962	\$935,000	\$935,000	\$935,000
S-6	Additional Funding Needed :			\$0	\$0	\$0
	Projected Surplus:			\$1,863,500	\$1,743,298	

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
S-7	Operating Revenues	\$0	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$206,895	\$944,052	\$925,000	\$925,000	\$925,000
S-9	Government Support	\$60,069	\$428,904	\$325,000	\$325,000	\$325,000
S-10	Grants	\$0	\$0	\$157,500	\$157,500	\$26,757
S-11	Other County Support (Not from Co. Treas.)	\$10,302	\$11,910	\$10,000	\$10,000	\$10,000
S-12	Miscellaneous	\$1,573,207	\$77,520	\$128,900	\$128,900	\$128,900
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$1,850,473	\$1,462,386	\$1,546,400	\$1,546,400	\$1,415,657

FY 7/1/23-6/30/24 LARAMIE COUNTY FIRE DISTRICT #3

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
S-15	Capital Outlay	\$497,453	\$1,549,532	\$382,030	\$399,027	\$519,027
S-16	Interest and Fees On Debt	\$9,326	\$32,078	\$33,000	\$33,000	\$33,000
S-17	Administration	\$4,458	\$33,379	\$22,900	\$39,400	\$59,400
S-18	Operations	\$47,292	\$101,607	\$156,200	\$153,200	\$163,200
S-19	Indirect Costs	\$12,643	\$19,144	\$23,750	\$24,000	\$24,000
S-20R	Expenditures paid by Reserves	\$0	\$1,231,783	\$0	\$0	\$0
S-20	Total Expenditures	\$571,172	\$2,967,523	\$617,880	\$648,627	\$798,627

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
S-21	Principal Paid on Debt	\$10,385	\$204,464	\$206,000	\$206,000	\$206,000

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
S-22	TOTAL GENERAL FUNDS	\$1,578,770	\$1,578,770	\$1,140,980	\$1,051,525	\$1,085,467

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts					
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$156,315	\$281,892	\$281,892	\$281,892	\$281,892
S-26	c. Bond Funds	\$0	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$156,315	\$281,892	\$281,892	\$281,892	\$281,892
S-27	Amount to be added					
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$125,577	\$1,231,783	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$125,577	\$1,231,783	\$0	\$0	\$0
S-31	Subtotal	\$281,892	\$1,513,675	\$281,892	\$281,892	\$281,892
S-32	Less Total to be spent	\$0	\$1,231,783	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$281,892	\$281,892	\$281,892	\$281,892	\$281,892

End of Summary

Greg Hansen
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/10/2023

DISTRICT ADDRESS: PO BOX 131
ALBIN, WY 82050

PREPARED BY: VICKIE SCHINZEL

DISTRICT PHONE: 307-245-3207

Amended Budget

LARAMIE COUNTY FIRE DISTRICT #3
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
R-1	Property Taxes and Assessments Received					
R-1.1	Tax Levy (From the County Treasurer)	4001	\$206,895	\$944,052	\$925,000	\$925,000
R-1.2	Other County Support (see note on the right)	4005	\$10,302	\$11,910	\$10,000	\$10,000

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
R-2	Revenues from Other Governments					
R-2.1	State Aid	4211				
R-2.2	Additional County Aid (non-treasurer)	4237				
R-2.3	City (or Town) Aid	4237				
R-2.4	Other (Specify)	4237	\$60,069	\$428,904	\$325,000	\$325,000
R-2.5	Total Government Support		\$60,069	\$428,904	\$325,000	\$325,000
R-3	Operating Revenues					
R-3.1	Customer Charges	4300				
R-3.2	Sales of Goods or Services	4300				
R-3.3	Other Assessments	4503				
R-3.4	Total Operating Revenues		\$0	\$0	\$0	\$0
R-4	Grants					
R-4.1	Direct Federal Grants	4201		\$157,500	\$157,500	
R-4.2	Federal Grants thru State Agencies	4201				
R-4.3	Grants from State Agencies	4211				\$26,757
R-4.4	Total Grants		\$0	\$157,500	\$157,500	\$26,757
R-5	Miscellaneous Revenue					
R-5.1	Interest	4501	\$585	\$10,304	\$19,000	\$19,000
R-5.2	Other: Specify <u>Loan Proceeds</u>	4500	\$1,522,670	\$0	\$0	
R-5.3	Other: See Additior <u>See Additional Details</u>		\$49,952	\$67,216	\$109,900	\$109,900
R-5.4	Total Miscellaneous		\$1,573,207	\$77,520	\$128,900	\$128,900
R-5.5	Total Forecasted Revenue		\$1,633,276	\$506,424	\$611,400	\$480,657
R-6	Other Forecasted Revenue					
R-6.1	a. Other past due as estimated by Co. Treas.	4004				
R-6.2	b. Other forecasted revenue (specify):					
R-6.3		4500				
R-6.4		4500				
R-6.5						
R-6.6	Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Amended Budget

LARAMIE COUNTY FIRE DISTRICT #3
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2024

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
E-1 Capital Outlay						
E-1.1 Real Property	6201			\$50,000	\$150,000	\$150,000
E-1.2 Vehicles	6210		\$87,865	\$291,020	\$67,000	\$187,000
E-1.3 Office Equipment	6211		\$19,625	\$0		
E-1.4 Other (Specify)						
E-1.5 Firestation #1	6200	\$489,893	\$1,436,253	\$0		
E-1.6	6200					
E-1.7 see additional details		\$7,560	\$5,789	\$41,010	\$182,027	\$182,027
E-1.8 TOTAL CAPITAL OUTLAY		\$497,453	\$1,549,532	\$382,030	\$399,027	\$519,027

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
E-2 Personnel Services						
E-2.1 Administrator	7002					
E-2.2 Secretary	7003					
E-2.3 Clerical	7004					
E-2.4 Other (Specify)						
E-2.5	7005					
E-2.6	7005					
E-2.7						
E-3 Board Expenses						
E-3.1 Travel	7011					
E-3.2 Mileage	7012					
E-3.3 Other (Specify)						
E-3.4 Annual Meetings/Events	7013	\$1,776	\$4,824	\$3,250	\$3,000	\$3,000
E-3.5 Community Events	7013				\$4,250	\$4,250
E-3.6						
E-4 Contractual Services						
E-4.1 Legal	7021	\$0	\$1,000	\$5,000	\$5,000	\$5,000
E-4.2 Accounting/Auditing	7022	\$1,837	\$15,618	\$3,500	\$16,000	\$36,000
E-4.3 Other (Specify)						
E-4.4 Cleaning Services	7023	\$0	\$487	\$750	\$750	\$750
E-4.5 Election Judges	7023	\$0	\$400	\$400	\$400	\$400
E-4.6						
E-5 Other Administrative Expenses						
E-5.1 Office Supplies	7031	\$171	\$320	\$500	\$500	\$500
E-5.2 Office equipment, rent & repair	7032	\$0	\$6,196	\$5,000	\$5,000	\$5,000
E-5.3 Education	7033					
E-5.4 Registrations	7034					
E-5.5 Other (Specify)						
E-5.6 Advertising	7035	\$149	\$956	\$1,000	\$1,000	\$1,000
E-5.7 Website	7035	\$0	\$2,139	\$2,000	\$2,000	\$2,000
E-5.8 see additional details		\$525	\$1,439	\$1,500	\$1,500	\$1,500
E-6 TOTAL ADMINISTRATION		\$4,458	\$33,379	\$22,900	\$39,400	\$59,400

Amended Budget

OPERATIONS BUDGET

E-7 Personnel Services

- E-7.1 Wages--Operations
- E-7.2 Service Contracts
- E-7.3 Other (Specify)
- E-7.4 _____
- E-7.5 _____
- E-7.6 _____

E-8 Travel

- E-8.1 Mileage
- E-8.2 Other (Specify)
- E-8.3 Lodging
- E-8.4 Meals
- E-8.5 see additional details

E-9 Operating supplies (List)

- E-9.1 Repairs & Maintenance
- E-9.2 Supplies
- E-9.3 Fuel/Oil
- E-9.4 Firefighting Special Supplies
- E-9.5 _____

E-10 Program Services (List)

- E-10.1 _____
- E-10.2 _____
- E-10.3 _____
- E-10.4 _____
- E-10.5 _____

E-11 Contractual Arrangements (List)

- E-11.1 Rent
- E-11.2 Emergency Response Subscription
- E-11.3 Contract Firefighting
- E-11.4 _____
- E-11.5 _____

E-12 Other operations (Specify)

- E-12.1 Utilities
- E-12.2 Training
- E-12.3 Bldg. Repair/Maintenance
- E-12.4 Other
- E-12.5 _____

E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
E-7 Personnel Services					
7202					
7203					
E-8 Travel					
7204					
7204					
E-9 Operating supplies (List)					
7211		\$135			
7212		\$84			\$8,000
7212		\$38			\$2,000
		\$607			
E-10 Program Services (List)					
7220	\$9,320	\$22,240	\$32,000	\$30,000	\$30,000
7220	\$3,019	\$16,850	\$20,000	\$20,000	\$20,000
7220	\$170	\$2,144	\$3,000	\$3,000	\$3,000
7220	\$4,788	\$8,673	\$45,000	\$45,000	\$45,000
E-11 Contractual Arrangements (List)					
7230					
7230					
7230					
7230					
E-12 Other operations (Specify)					
7400	\$100	\$200	\$200	\$200	\$200
7400	\$1,924	\$1,619	\$3,000	\$3,000	\$3,000
7400	\$16,118	\$19,480	\$20,000	\$20,000	\$20,000
7400					
E-13 TOTAL OPERATIONS					
	\$47,292	\$101,607	\$156,200	\$153,200	\$163,200

Amended Budget

LARAMIE COUNTY FIRE DISTRICT #3 _____

FYE 6/30/2024 _____

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
E-14 Insurance						
E-14.1 Liability	7502					
E-14.2 Buildings and vehicles	7503	\$8,602	\$10,164	\$15,000	\$15,000	\$15,000
E-14.3 Equipment	7504					
E-14.4 Other (Specify)						
E-14.5 Bonds	7505	\$100	\$200	\$200	\$200	\$200
E-14.6 _____	7505					
E-14.7 _____						
E-15 Indirect payroll costs:						
E-15.1 FICA (Social Security) taxes	7511					
E-15.2 Workers Compensation	7512	\$2,601	\$3,380	\$3,300	\$3,300	\$3,300
E-15.3 Unemployment Taxes	7513					
E-15.4 Retirement	7514	\$1,340	\$5,400	\$5,250	\$5,500	\$5,500
E-15.5 Health Insurance	7515					
E-15.6 Other (Specify)						
E-15.7 _____	7516					
E-15.8 _____	7516					
E-15.9 _____						
E-17 TOTAL INDIRECT COSTS		\$12,643	\$19,144	\$23,750	\$24,000	\$24,000

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
D-1 Debt Service						
D-1.1 Principal	6401	\$10,385	\$204,464	\$206,000	\$206,000	\$206,000
D-1.2 Interest	6410	\$9,326	\$32,078	\$33,000	\$33,000	\$33,000
D-1.3 Fees	6420					
D-2 TOTAL DEBT SERVICE		\$19,711	\$236,542	\$239,000	\$239,000	\$239,000

Amended Budget

LARAMIE COUNTY FIRE DISTRICT #3
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2024

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
C-1	Balances at Beginning of Fiscal Year					
C-1.1	General Fund Checking	1010	\$1,549,540	\$1,549,540	\$1,111,659	\$1,056,146
C-1.2	Savings and Investments	1040		\$0		
C-1.3	General Fund CD Balance	1050	\$29,230	\$29,230	\$29,321	\$29,321
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$281,892	\$281,892	\$281,892	\$281,892
C-1.6	Total Estimated Cash and Investments on Hand		\$1,860,662	\$1,860,662	\$1,422,872	\$1,367,359
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE	2010			\$33,942	\$33,942
C-2.2	b. Reserves		\$281,892	\$281,892	\$281,892	\$281,892
C-2.3	Total Deductions (a+b)		\$281,892	\$281,892	\$315,834	\$315,834
C-2.4	Estimated Non-Restricted Funds Available		\$1,578,770	\$1,578,770	\$1,140,980	\$1,051,525

		DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS		1070

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0		
C-3.1	Date of Reserve Approval in Minutes:					
C-3.2	Amount to be added to the reserve					
C-3.3	Date of Reserve Approval in Minutes:					
C-3.4	SUB-TOTAL	\$0	\$0	\$0	\$0	\$0
C-3.5	Identify the amount and project to be spent					
C-3.6	a. _____					
C-3.7	b. _____					
C-3.8	c. _____					
C-3.9	Date of Reserve Approval in Minutes:					
C-3.10	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0	\$0
C-3.11	Balance to be retained	\$0	\$0	\$0	\$0	\$0
C-3.12						

		DOA Chart of Accounts
RESERVES		1090

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
C-4	Beginning Balance in Reserve Account (end of previous year)		\$156,315	\$281,892	\$281,892	\$281,892
C-4.1	Date of Reserve Approval in Minutes:					
C-4.2	Amount to be added to the reserve	\$125,577	\$1,231,783			
C-4.3	Date of Reserve Approval in Minutes:					
C-4.4	SUB-TOTAL	\$281,892	\$1,513,675	\$281,892	\$281,892	\$281,892
C-4.5	Identify the amount and project to be spent					
C-4.6	a. Firestation #1		\$1,231,783			
C-4.7	b. _____					
C-4.8	c. _____					
C-4.9	Date of Reserve Approval in Minutes:					
C-4.10	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$1,231,783	\$0	\$0	\$0
C-4.11	Balance to be retained	\$281,892	\$281,892	\$281,892	\$281,892	\$281,892
C-4.12						

		DOA Chart of Accounts
BOND FUNDS		1060

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0		
C-5.1	Date of Reserve Approval in Minutes:					
C-5.2	Amount to be added to the reserve					
C-5.3	Date of Reserve Approval in Minutes:					
C-5.4	SUB-TOTAL	\$0	\$0	\$0	\$0	\$0
C-5.5	Identify the amount and project to be spent					
C-5.6	Date of Reserve Approval in Minutes:					
C-5.7	Balance to be retained	\$0	\$0	\$0	\$0	\$0
C-5.8						
C-5.9	TOTAL TO BE SPENT	\$0	\$1,231,783	\$0	\$0	\$0