

Proposed Budget

Laramie County Fire District #4	
Budget Hearing Information	
569 Rd 140	Location: 569 Rd 140, Carpenter, WY 82054
Carpenter, WY 82054	Date: 7/8/2024
307-649-2400	Time: 6:30pm MST
Laramie County	Budget Prepared by: Cyrus Thorup Fire Chief

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

Proposed budget is for the operations and maintenance of LCFD #4 for FY 2025. We have budgeted for improvements to station #2 again this year as we were unable to get that completed last fiscal year.

S-B RESERVE DESCRIPTION

At this time, we are not putting money into reserves. We have budgeted a deficit and are using previous years accumulated earnings to cover the deficit.

S-C

Names of Board Members	Date of End of Term
Jeremy Barrett	12/31/24
Jim McDonnell	12/31/25
Andrea Allen	12/31/25

Does the district have regular office hours exceeding 20 hours per week? **No**

W.S. 16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?
 Carpenter Fire Station at 569 Rd 140

How and where are the notices of meeting posted for the public?
 Published in the Pine Bluffs Post

Where are the public meetings held?
 Carpenter Fire Station at 569 Rd 140

PROPOSED BUDGET SUMMARY

OVERVIEW		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$68,216	\$610,424	\$725,675	\$725,675
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$102,979	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$1,665,298	\$1,399,327	\$1,207,152	\$1,207,152
S-5	Amount requested from County Commissioners	\$637,002	\$336,825	\$418,249	\$418,249
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$481,477	\$481,477

REVENUE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-7	Operating Revenues	\$2,700	\$28,368	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$637,002	\$336,825	\$418,249	\$418,249
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$107,000	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$6,800	\$11,317	\$0	\$0
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$646,502	\$483,510	\$418,249	\$418,249
FY 7/1/24-6/30/25		Laramie County Fire District #4			

EXPENDITURE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-15	Capital Outlay	\$8,987	\$486,951	\$600,000	\$600,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$2,687	\$10,588	\$10,675	\$10,675
S-18	Operations	\$41,947	\$99,873	\$100,000	\$100,000
S-19	Indirect Costs	\$14,595	\$13,012	\$15,000	\$15,000
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$68,216	\$610,424	\$725,675	\$725,675

DEBT SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$1,018,796	\$915,817	\$788,903	\$788,903

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$376,525	\$376,525	\$479,504	\$479,504
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$376,525	\$376,525	\$479,504	\$479,504
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$102,979	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$102,979	\$0	\$0
S-31	Subtotal	\$376,525	\$479,504	\$479,504	\$479,504
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$376,525	\$479,504	\$479,504	\$479,504

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 569 Rd 140
Carpenter, WY 82054

PREPARED BY: Cyrus Thorup Fire Chief

DISTRICT PHONE: 307-649-2400

Proposed Budget

Laramie County Fire District #4

FYE 6/30/2025

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$637,002	\$336,825	\$418,249	\$418,249
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify) _____	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300		\$22,968		
R-3.3 Other Assessments	4503	\$2,700	\$5,400		
R-3.4 Total Operating Revenues		\$2,700	\$28,368	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211		\$107,000		
R-4.4 Total Grants		\$0	\$107,000	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$5,900	\$11,067		
R-5.2 Other: Specify <u>Donations</u> _____	4500	\$900	\$250		
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$6,800	\$11,317	\$0	\$0
R-5.5 Total Forecasted Revenue		\$9,500	\$146,685	\$0	\$0
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify): _____					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Laramie County Fire District #4

FYE 6/30/2025

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property		\$27,275	\$580,000	\$580,000
E-1.2	Vehicles		\$432,015	\$10,000	\$10,000
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Equipment	\$8,987	\$27,661	\$10,000	\$10,000
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$8,987	\$486,951	\$600,000	\$600,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary			\$100	\$100
E-2.3	Clerical			\$125	\$125
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$2,381	\$8,650	\$3,500	\$3,500
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$169	\$1,539	\$1,500	\$1,500
E-5.2	Office equipment, rent & repair			\$5,000	\$5,000
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Advertising/Legal Notices	\$56	\$256	\$250	\$250
E-5.7	Bank Fees	\$81	\$143	\$200	\$200
E-5.8					
E-6	TOTAL ADMINISTRATION	\$2,687	\$10,588	\$10,675	\$10,675

Proposed Budget

OPERATIONS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-7 Personnel Services					
E-7.1 Wages--Operations	7202				
E-7.2 Service Contracts	7203				
E-7.3 Other (Specify)					
E-7.4 Training	7204	\$178	\$1,138	\$7,000	\$7,000
E-7.5 Awards	7204	\$1,450	\$6,244	\$10,000	\$10,000
E-7.6 see additional details			\$230	\$1,000	\$1,000
E-8 Travel					
E-8.1 Mileage	7211				
E-8.2 Other (Specify)					
E-8.3 Travel	7212		\$1,821		
E-8.4	7212				
E-8.5					
E-9 Operating supplies (List)					
E-9.1 Station Supplies	7220	\$7,109	\$10,033	\$10,000	\$10,000
E-9.2	7220				
E-9.3	7220				
E-9.4	7220				
E-9.5					
E-10 Program Services (List)					
E-10.1 Fuel	7230	\$3,256	\$13,599	\$16,000	\$16,000
E-10.2 Vehicle Repairs & Maintenance	7230	\$5,449	\$38,233	\$20,000	\$20,000
E-10.3 Equipment Repairs & Maintenance	7230	\$1,584	\$10,675	\$12,000	\$12,000
E-10.4	7230				
E-10.5					
E-11 Contractual Arrangements (List)					
E-11.1	7400				
E-11.2	7400				
E-11.3	7400				
E-11.4	7400				
E-11.5					
E-12 Other operations (Specify)					
E-12.1 Dues/Subscriptions/Memberships	7450	\$1,915	\$420	\$1,500	\$1,500
E-12.2 Utilities/Telephone/Internet	7450	\$21,006	\$16,820	\$20,000	\$20,000
E-12.3 Building & Grounds	7450		\$660	\$2,500	\$2,500
E-12.4	7450				
E-12.5					
E-13 TOTAL OPERATIONS		\$41,947	\$99,873	\$100,000	\$100,000

Proposed Budget

Laramie County Fire District #4

FYE 6/30/2025

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$6,666	\$3,929	\$4,000	\$4,000
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512	\$3,522	\$6,688	\$7,500	\$7,500
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514	\$4,183	\$2,277	\$2,500	\$2,500
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 Life Insurance	7516	\$224	\$118	\$1,000	\$1,000
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$14,595	\$13,012	\$15,000	\$15,000

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Laramie County Fire District #4

FYE 6/30/2025

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	\$1,018,796	\$1,018,796	\$788,903	\$788,903
C-1.2	Savings and Investments		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$376,525	\$376,525	\$479,504	\$479,504
C-1.6	Total Estimated Cash and Investments on Hand	\$1,395,321	\$1,395,321	\$1,268,407	\$1,268,407

C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$376,525	\$479,504	\$479,504	\$479,504
C-2.3	Total Deductions (a+b)	\$376,525	\$479,504	\$479,504	\$479,504
C-2.4	Estimated Non-Restricted Funds Available	\$1,018,796	\$915,817	\$788,903	\$788,903

	DOA Chart of Accounts	
SINKING & DEBT SERVICE FUNDS	1070	

C-3		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090	
-----------------	-------------	--

C-4		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$376,525	\$376,525	\$479,504	\$479,504
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve		\$102,979		
C-4.4	Date of Reserve Approval in Minutes: 8/15/2023				
C-4.5	SUB-TOTAL	\$376,525	\$479,504	\$479,504	\$479,504
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$376,525	\$479,504	\$479,504	\$479,504

BOND FUNDS	1060	
-------------------	-------------	--

C-5		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0