

Amended Budget

Laramie County Community J uvenile Services J oint Powers Board	
Budget Hearing Information	
310 W. 19 Street, Suite 300	Location: Cheyenne Public Safety Center
Cheyenne, WY 82001	Date: 7/20/2023
307-256-7092	Time: 10:00 AM
Laramie County	Budget Prepared by: Tim Thorson, Administrator

Date of Amended Budget Approval: **06/20/24**

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

Note to Amended Budget: The board was unexpectedly asked to accept final payment and retire the ARRA bond issued by the board in 2010. The transactions related to retirement of the bond will expend (and relieve the board from the requirement) the bond payment reserve accounts. The net effect on the board's finances should be neutral with all costs paid by or repaid to Laramie County's on settlement. The other change in the amendment is moving \$5,800 that had been budgeted for a data collection project from Operations to the Administration contracted services line item to cover possible increased costs related to transitioning to a new administrative contractor.

ORIGINAL BUDGET MESSAGE: The board's finances include operating funds and expenditures under contract with the Wyoming Department of Family Services (DFS) as a Community J uvenile Services Board. DFS discontinued this contract on J une 30, 2021 and reinstated it beginning J uly 1, 2023. This contract was amended to extend its term through 6/30/2024. The operating expenses of this budget are based on these DFS funds and expenditure of cash on hand. The board's finances also include lease payments (Miscellaneous - Other line) and federal interest credits (Federal Grants line). The total amount of income and expenditures from bond transactions should balance, not having an effect on the board's operating funds. In some years, payments and credits do not match in this fund due to delayed credit receipts from the federal government (Federal Grants line) or other out of period transactions driven by the bank's terms and outside of the board's control. Last year, two interest payments were delayed and ought to be received in the current (proposed) budget. No exceptional events, special revenue or expenses are anticipated for the upcoming year. The key programmatic goals that the board has set for the upcoming year is continued support of prevention, diversion and case management services, coordinating Laramie County's work in DFS's statewide data collection system, and establishing a group home (congregate living) for crisis shelter, diversion and after-care of juveniles.

S-B RESERVE DESCRIPTION

the board's finances include operating funds and expenditures under contract with the Wyoming Department of Family Services (DFS) as a Community J uvenile Services Board. DFS discontinued this contract on J une 30, 2021 and reinstated it beginning J uly 1,

S-C

Names of Board Members	Date of End of Term
Genny Rose	6/30/24
Jay Sullivan	6/30/24
Chad Dunlay	6/30/25
Renee Hansen	6/30/25
Carla Thurin	6/30/26
Kathy Emmons	6/30/26
Brian Kozak	6/30/25
Elizabeth Lance	6/30/25
Jeff O'Holleran	6/30/26
Kim Skoutary-J ohnson	6/30/24
Julie Torres	6/30/25
John Brodie	6/30/25

Does the district have regular office hours exceeding 20 hours per week? Yes

If Yes, enter

Address of office: **310 W. 19 Street, Suite 300**

City, State, Zip: **Cheyenne, WY 82001**

Phone Number: **307-256-7092**

Hours Open: **County business hours, typically 8a-5p,M-F**

Where are the minutes of your board meeting available for public review?
310 W. 19th Street, Suite 300, Cheyenne, WY 82001

How and where are the notices of meeting posted for the public?
Special meetings and budget hearings are advertised in the newspaper of general circulation.

Where are the public meetings held?
Cheyenne Public Safety Center (2nd floor CPD Chief's Conference Room) and public Zoom

AMENDED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
S-1	Total Budgeted Expenditures	\$126,635	\$144,940	\$149,700	\$149,700	\$340,852
S-2	Total Principal to Pay on Debt	\$179,777	\$179,777	\$185,000	\$185,000	\$365,000
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0	-\$191,152
S-4	Total General Fund and Forecasted Revenues Available	\$341,477	\$381,737	\$376,466	\$376,466	\$365,314
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0	\$149,386
	Projected Surplus:			\$41,766	\$41,766	

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
S-7	Operating Revenues	\$0	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0	\$0
S-10	Grants	\$82,230	\$112,549	\$121,251	\$121,251	\$121,251
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$201,459	\$211,400	\$213,000	\$213,000	\$201,848
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$283,689	\$323,949	\$334,251	\$334,251	\$323,099
FY 7/1/23-6/30/24 Laramie County Community Juvenile Services Joint Powers Board						

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
S-15	Capital Outlay	\$0	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$43,905	\$32,400	\$28,000	\$28,000	\$28,000
S-17	Administration	\$14,699	\$27,048	\$30,000	\$30,000	\$35,800
S-18	Operations	\$67,531	\$84,992	\$91,200	\$91,200	\$85,400
S-19	Indirect Costs	\$500	\$500	\$500	\$500	\$500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0	\$191,152
S-20	Total Expenditures	\$126,635	\$144,940	\$149,700	\$149,700	\$340,852

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
S-21	Principal Paid on Debt	\$179,777	\$179,777	\$185,000	\$185,000	\$365,000

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
S-22	TOTAL GENERAL FUNDS	\$57,788	\$57,788	\$42,216	\$42,216	\$42,216
Summary of Reserve Funds						
S-23	Beginning Balance in Reserve Accounts					
S-24	a. Sinking and Debt Service Funds	\$191,152	\$191,152	\$191,152	\$191,152	\$191,152
S-25	b. Reserves	\$0	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$191,152	\$191,152	\$191,152	\$191,152	\$191,152
S-27	Amount to be added					
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0	\$0
S-31	Subtotal	\$191,152	\$191,152	\$191,152	\$191,152	\$191,152
S-32	Less Total to be spent	\$0	\$0	\$0	\$0	\$191,152
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$191,152	\$191,152	\$191,152	\$191,152	\$0

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 310 W. 19 Street, Suite 300
Cheyenne, WY 82001

PREPARED BY: Tim Thorson, Administrator

DISTRICT PHONE: 307-256-7092

Amended Budget

Laramie County Community Juvenile Services Joint Pc
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
R-1 Property Taxes and Assessments Received						
R-1.1 Tax Levy (From the County Treasurer)	4001					
R-1.2 Other County Support (see note on the right)	4005					

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
R-2 Revenues from Other Governments						
R-2.1 State Aid	4211					
R-2.2 Additional County Aid (non-treasurer)	4237					
R-2.3 City (or Town) Aid	4237					
R-2.4 Other (Specify)	4237					
R-2.5 Total Government Support		\$0	\$0	\$0	\$0	\$0
R-3 Operating Revenues						
R-3.1 Customer Charges	4300					
R-3.2 Sales of Goods or Services	4300					
R-3.3 Other Assessments	4503					
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0	\$0
R-4 Grants						
R-4.1 Direct Federal Grants	4201					
R-4.2 Federal Grants thru State Agencies	4201					
R-4.3 Grants from State Agencies	4211	\$82,230	\$112,549	\$121,251	\$121,251	\$121,251
R-4.4 Total Grants		\$82,230	\$112,549	\$121,251	\$121,251	\$121,251
R-5 Miscellaneous Revenue						
R-5.1 Interest	4501					
R-5.2 Other: Specify <u>Lease of JSC to Lar Co.</u>	4500	\$201,459	\$211,400	\$213,000	\$213,000	\$201,848
R-5.3 Other: Additional _____						
R-5.4 Total Miscellaneous		\$201,459	\$211,400	\$213,000	\$213,000	\$201,848
R-5.5 Total Forecasted Revenue		\$283,689	\$323,949	\$334,251	\$334,251	\$323,099
R-6 Other Forecasted Revenue						
R-6.1 a. Other past due as estimated by Co. Treas.	4004					
R-6.2 b. Other forecasted revenue (specify):						
R-6.3 _____	4500					
R-6.4 _____	4500					
R-6.5 _____						
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0	\$0

Amended Budget

Laramie County Community Juvenile Services Joint Pow
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
E-1	Capital Outlay					
E-1.1	Real Property	6201				
E-1.2	Vehicles	6210				
E-1.3	Office Equipment	6211				
E-1.4	Other (Specify)					
E-1.5	_____	6200				
E-1.6	_____	6200				
E-1.7	_____					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
E-2	Personnel Services					
E-2.1	Administrator	7002				
E-2.2	Secretary	7003				
E-2.3	Clerical	7004				
E-2.4	Other (Specify)					
E-2.5	_____	7005				
E-2.6	_____	7005				
E-2.7	_____					
E-3	Board Expenses					
E-3.1	Travel	7011				
E-3.2	Mileage	7012				
E-3.3	Other (Specify)					
E-3.4	_____	7013				
E-3.5	_____	7013				
E-3.6	_____					
E-4	Contractual Services					
E-4.1	Legal	7021				
E-4.2	Accounting/Auditing	7022				
E-4.3	Other (Specify)					
E-4.4	Administration and Legal	7023	\$14,699	\$27,048	\$30,000	\$30,000
E-4.5	_____	7023				
E-4.6	_____					
E-5	Other Administrative Expenses					
E-5.1	Office Supplies	7031				
E-5.2	Office equipment, rent & repair	7032				
E-5.3	Education	7033				
E-5.4	Registrations	7034				
E-5.5	Other (Specify)					
E-5.6	_____	7035				
E-5.7	_____	7035				
E-5.8	_____					
E-6	TOTAL ADMINISTRATION		\$14,699	\$27,048	\$30,000	\$30,000
				\$35,800		\$35,800

Amended Budget

Laramie County Community Juvenile Services Joint Pow

FYE 6/30/2024

OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
E-7	Personnel Services					
E-7.1	Wages--Operations	7202				
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify)					
E-7.4	_____	7204				
E-7.5	_____	7204				
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3	_____	7212				
E-8.4	_____	7212				
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	_____	7220				
E-9.2	_____	7220				
E-9.3	_____	7220				
E-9.4	_____	7220				
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	Juvenile Services	7230	\$67,531	\$84,992	\$85,400	\$85,400
E-10.2	Data Collection and Analysis	7230			\$5,800	\$5,800
E-10.3	_____	7230				
E-10.4	_____	7230				
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	_____	7400				
E-11.2	_____	7400				
E-11.3	_____	7400				
E-11.4	_____	7400				
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	_____	7450				
E-12.2	_____	7450				
E-12.3	_____	7450				
E-12.4	_____	7450				
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$67,531	\$84,992	\$91,200	\$91,200
				\$91,200	\$91,200	\$85,400

Amended Budget

Laramie County Community Juvenile Services Joint Pow

FYE 6/30/2024

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
E-14	Insurance					
E-14.1	Liability	\$500	\$500	\$500	\$500	\$500
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5						
E-14.6						
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7						
E-15.8						
E-15.9						
E-17	TOTAL INDIRECT COSTS	\$500	\$500	\$500	\$500	\$500

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
D-1	Debt Service					
D-1.1	Principal	\$179,777	\$179,777	\$185,000	\$185,000	\$365,000
D-1.2	Interest	\$43,905	\$32,400	\$28,000	\$28,000	\$28,000
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE	\$223,682	\$212,177	\$213,000	\$213,000	\$393,000

Amended Budget

Laramie County Community Juvenile Services Joint Pc
NAME OF DISTRICT/BOARD

FYE 6/30/2024

GENERAL FUNDS		
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		End of Year	Beginning	Beginning		
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
C-1	Balances at Beginning of Fiscal Year					
C-1.1	General Fund Checking	\$57,788	\$57,788	\$42,216	\$42,216	\$42,216
C-1.2	Savings and Investments		\$0			
C-1.3	General Fund CD Balance		\$0			
C-1.4	All Other Funds		\$0			
C-1.5	Reserves (From Below)	\$191,152	\$191,152	\$191,152	\$191,152	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$248,940	\$248,940	\$233,368	\$233,368	\$42,216
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE					
C-2.2	b. Reserves	\$191,152	\$191,152	\$191,152	\$191,152	\$0
C-2.3	Total Deductions (a+b)	\$191,152	\$191,152	\$191,152	\$191,152	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$57,788	\$57,788	\$42,216	\$42,216	\$42,216

	DOA Chart of Accounts	
SINKING & DEBT SERVICE FUNDS	1070	

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
C-3	Beginning Balance in Reserve Account (end of previous year)	\$191,152	\$191,152	\$191,152	\$191,152	\$191,152
C-3.2	Date of Reserve Approval in Minutes: <u> </u> per 2010 bond issue					
C-3.3	Amount to be added to the reserve					
C-3.4	Date of Reserve Approval in Minutes: <u> </u>					
C-3.5	SUB-TOTAL	\$191,152	\$191,152	\$191,152	\$191,152	\$191,152
C-3.6	Identify the amount and project to be spent					
C-3.7	a. <u> </u> repayment of bond					\$191,152
C-3.8	b. <u> </u>					
C-3.9	c. <u> </u>					
C-3.10	Date of Reserve Approval in Minutes: <u> </u>					
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0	\$191,152
C-3.12	Balance to be retained	\$191,152	\$191,152	\$191,152	\$191,152	\$0

RESERVES	1090	
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		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0		
C-4.2	Date of Reserve Approval in Minutes: <u> </u>					
C-4.3	Amount to be added to the reserve					
C-4.4	Date of Reserve Approval in Minutes: <u> </u>					
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent					
C-4.7	a. <u> </u>					
C-4.8	b. <u> </u>					
C-4.9	c. <u> </u>					
C-4.10	Date of Reserve Approval in Minutes: <u> </u>					
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0	\$0

BOND FUNDS	1060	
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		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	Amended Budget
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0		
C-5.2	Date of Reserve Approval in Minutes: <u> </u>					
C-5.3	Amount to be added to the reserve					
C-5.4	Date of Reserve Approval in Minutes: <u> </u>					
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent					
C-5.7	Date of Reserve Approval in Minutes: <u> </u>					
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0	\$191,152