

Proposed Budget

Laramie County Fire Authority	
Budget Hearing Information	
5800 N. College Dr.	Location: 5800 N. College Dr.
Cheyenne, WY 82009	Date: 5/13/2024
307-632-5400	Time: 7:00 PM
Laramie County	Budget Prepared by: Jordyn Zuniga

S-A **BUDGET MESSAGE** W.S. 16-12-403 (c)

LCFA received a general obligation bond in November 2023, which has increased the income for the 2024/2025 fiscal year. In turn the money will be spent in the appropriate ways heavily increasing the expenditures this year too on new apparatus as well as a new station. Station 72's loan will be paid in full this fiscal year alleviating that burden for coming budgets. The remainder of the proposed budget covers expense to facilitate operations of all eight fire stations, payroll, upkeep, and purchasing new needed equipment and ppe. Income this year beyond the bond includes our tax mil-levy, 6th penny, some grants and sale of goods, along with the Wildland team's income.

S-B **RESERVE DESCRIPTION**

LCFA has money in reserve to save for station 72 final loan payment, new station building, apparatus replacement, and other general emergencies.

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week? <input checked="" type="checkbox"/> Yes
Steve Price	11/1/25	<p>If Yes, enter</p> Address of office: 5800 N. College Dr. City, State, Zip: Cheyenne, WY 82009 Phone Number: 307-632-5400 Hours Open: 8am- 8pm
Brenda Hammock	11/1/25	
Clifford Smith	11/1/24	
Kevin Brookshire	11/1/24	
Robert Sherard	11/1/25	

Where are the minutes of your board meeting available for public review?
 Minutes are kept in the office, and available on the website.

How and where are the notices of meeting posted for the public?
 Notice of monthly meetings are on the website.

Where are the public meetings held?
 5800 N. College Dr. Cheyenne WY 82009

PROPOSED BUDGET SUMMARY

OVERVIEW		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$3,113,024	\$5,146,369	\$9,228,627	\$9,228,627
S-2	Total Principal to Pay on Debt	\$379,484	\$384,686	\$332,000	\$332,000
S-3	Total Change to Restricted Funds	\$0	\$0	\$1,050,000	\$1,050,000
S-4	Total General Fund and Forecasted Revenues Available	\$6,667,561	\$11,643,958	\$14,242,340	\$14,242,340
S-5	<i>Amount requested from County Commissioners</i>	\$2,174,152	\$1,584,000	\$2,282,863	\$2,282,863
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$3,631,713	\$3,631,713

REVENUE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-7	Operating Revenues	\$4,357	\$74,264	\$5,000	\$5,000
S-8	Tax levy (From the County Treasurer)	\$2,174,152	\$1,584,000	\$2,282,863	\$2,282,863
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$231,520	\$30,323	\$42,000	\$42,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$1,444,814	\$7,241,660	\$4,220,611	\$4,220,611
S-13	Other Forecasted Revenue	\$762,316	\$663,309	\$730,000	\$730,000
S-14	Total Revenue	\$4,617,159	\$9,593,556	\$7,280,474	\$7,280,474

Laramie County Fire Authority
FY 7/1/24-6/30/25

EXPENDITURE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-15	Capital Outlay	\$448,224	\$2,053,996	\$6,038,500	\$6,038,500
S-16	Interest and Fees On Debt	\$25,000	\$25,000	\$5,700	\$5,700
S-17	Administration	\$33,453	\$90,682	\$61,550	\$61,550
S-18	Operations	\$1,954,419	\$2,134,288	\$2,443,741	\$2,443,741
S-19	Indirect Costs	\$651,928	\$842,403	\$679,136	\$679,136
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$3,113,024	\$5,146,369	\$9,228,627	\$9,228,627

DEBT SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$379,484	\$384,686	\$332,000	\$332,000

CASH AND INVESTMENTS		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$2,050,402	\$2,050,402	\$6,961,866	\$6,961,866
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$1,050,000	\$1,050,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$1,050,000	\$1,050,000
S-31	Subtotal	\$0	\$0	\$1,050,000	\$1,050,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$1,050,000	\$1,050,000

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____ Date adopted by Special District _____

DISTRICT ADDRESS: 5800 N. College Dr.
Cheyenne, WY 82009

PREPARED BY: Jordyn Zuniga

DISTRICT PHONE: 307-632-5400

Proposed Budget

Laramie County Fire Authority
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2025 _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$2,174,152	\$1,584,000	\$2,282,863	\$2,282,863
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$4,357	\$74,264	\$5,000	\$5,000
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$4,357	\$74,264	\$5,000	\$5,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$88,026	\$11,323	\$0	
R-4.2 Federal Grants thru State Agencies	4201	\$45,050	\$10,000	\$32,000	\$32,000
R-4.3 Grants from State Agencies	4211	\$98,444	\$9,000	\$10,000	\$10,000
R-4.4 Total Grants		\$231,520	\$30,323	\$42,000	\$42,000
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$13,854	\$20,096	\$20,000	\$20,000
R-5.2 Other: Specify <u>GO Bond</u>	4500	\$0	\$5,900,000		
R-5.3 Other: See Additior <u>See Additional Details</u>		\$1,430,960	\$1,321,564	\$4,200,611	\$4,200,611
R-5.4 Total Miscellaneous		\$1,444,814	\$7,241,660	\$4,220,611	\$4,220,611
R-5.5 Total Forecasted Revenue		\$1,680,691	\$7,346,247	\$4,267,611	\$4,267,611
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 <u>Donations</u>	4500	\$6,471	\$31,440	\$30,000	\$30,000
R-6.4 <u>ildland Fire Income</u>	4500	\$755,845	\$631,869	\$700,000	\$700,000
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$762,316	\$663,309	\$730,000	\$730,000

Proposed Budget

Laramie County Fire Authority
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2025

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210	\$435,550	\$15,750		
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 Station Improvements	6200	\$9,191	\$35,000	\$35,000	\$35,000
E-1.6 Bond Projects	6200		\$2,000,000	\$3,000,000	\$3,000,000
E-1.7 see additional details		\$3,483	\$3,246	\$3,003,500	\$3,003,500
E-1.8 TOTAL CAPITAL OUTLAY		\$448,224	\$2,053,996	\$6,038,500	\$6,038,500

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5	7005				
E-2.6	7005				
E-2.7					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 Board supplies	7013	\$2,010	\$617	\$300	\$300
E-3.5 Board Election	7013	\$646	\$970	\$750	\$750
E-3.6 see additional details			\$14,559		
E-4 Contractual Services					
E-4.1 Legal	7021	\$255	\$820	\$1,500	\$1,500
E-4.2 Accounting/Auditing	7022		\$38,750	\$20,000	\$20,000
E-4.3 Other (Specify)					
E-4.4 Background Checks	7023	\$1,229	\$467	\$2,000	\$2,000
E-4.5 Bank Fees	7023		\$202	\$200	\$200
E-4.6					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$1,430	\$1,500	\$800	\$800
E-5.2 Office equipment, rent & repair	7032	\$7,052	\$5,200	\$5,500	\$5,500
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Hardware	7035	\$1,734	\$12,000	\$14,000	\$14,000
E-5.7 Software	7035	\$13,986	\$13,000	\$12,000	\$12,000
E-5.8 see additional details		\$5,111	\$2,597	\$4,500	\$4,500
E-6 TOTAL ADMINISTRATION		\$33,453	\$90,682	\$61,550	\$61,550

Proposed Budget

OPERATIONS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-7 Personnel Services					
E-7.1 Wages--Operations	7202	\$969,609	\$1,036,000	\$1,355,261	\$1,355,261
E-7.2 Service Contracts	7203				
E-7.3 Other (Specify)					
E-7.4 _____	7204				
E-7.5 _____	7204				
E-7.6 _____					
E-8 Travel					
E-8.1 Mileage	7211				
E-8.2 Other (Specify)					
E-8.3 Tolls	7212	\$167	\$200	\$400	\$400
E-8.4 _____	7212				
E-8.5 _____					
E-9 Operating supplies (List)					
E-9.1 Equipment Maint.	7220	\$12,930	\$28,000	\$21,750	\$21,750
E-9.2 Equipment Test.	7220	\$11,746	\$2,900	\$9,500	\$9,500
E-9.3 New Equipment	7220	\$359,305	\$230,000	\$239,500	\$239,500
E-9.4 Bldg. Maint.	7220	\$34,361	\$50,000	\$35,500	\$35,500
E-9.5 see additional details		\$230,510	\$291,706	\$244,030	\$244,030
E-10 Program Services (List)					
E-10.1 Pub. Ed.	7230	\$5,033	\$12,000	\$8,000	\$8,000
E-10.2 Retention	7230	\$29,157	\$38,000	\$48,500	\$48,500
E-10.3 Resident	7230	\$70,823	\$40,000	\$82,500	\$82,500
E-10.4 Training	7230	\$72,683	\$110,000	\$110,000	\$110,000
E-10.5 _____					
E-11 Contractual Arrangements (List)					
E-11.1 Utilities	7400	\$100,526	\$105,000	\$116,000	\$116,000
E-11.2 _____	7400				
E-11.3 _____	7400				
E-11.4 _____	7400				
E-11.5 _____					
E-12 Other operations (Specify)					
E-12.1 Wildland Operations	7450	\$57,569	\$190,482	\$169,300	\$169,300
E-12.2 Cistern Maintenance	7450	\$0	\$0	\$3,500	\$3,500
E-12.3 _____	7450				
E-12.4 _____	7450				
E-12.5 _____					
E-13 TOTAL OPERATIONS		\$1,954,419	\$2,134,288	\$2,443,741	\$2,443,741

Proposed Budget

Laramie County Fire Authority

FYE 6/30/2025

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$19,308	\$4,500	\$0	
E-14.2 Buildings and vehicles	7503	\$40,293	\$50,309	\$85,000	\$85,000
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515	\$112,761	\$132,763	\$168,236	\$168,236
E-15.6 Other (Specify)					
E-15.7 All ADP payroll taxes and fees	7516	\$277,009	\$406,525	\$104,000	\$104,000
E-15.8 457b	7516	\$16,600	\$8,920	\$8,000	\$8,000
E-15.9 see additional details		\$185,957	\$239,386	\$313,900	\$313,900
E-17 TOTAL INDIRECT COSTS		\$651,928	\$842,403	\$679,136	\$679,136

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401	\$379,484	\$384,686	\$332,000	\$332,000
D-1.2 Interest	6410	\$25,000	\$25,000	\$5,700	\$5,700
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$404,484	\$409,686	\$337,700	\$337,700

Proposed Budget

Laramie County Fire Authority
 NAME OF DISTRICT/BOARD

FYE 6/30/2025

GENERAL FUNDS

	DOA Chart of Accounts	End of Year	Beginning	Beginning	Pending Approval
		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	
C-1 Balances at Beginning of Fiscal Year					
C-1.1 General Fund Checking	1010	\$506,145	\$506,145	\$600,000	\$600,000
C-1.2 Savings and Investments	1040	\$1,544,257	\$1,544,257	\$2,308,000	\$2,308,000
C-1.3 General Fund CD Balance	1050		\$0	\$153,866	\$153,866
C-1.4 All Other Funds	1020		\$0	\$3,900,000	\$3,900,000
C-1.5 Reserves (From Below)		\$0	\$0	\$1,050,000	\$1,050,000
C-1.6 Total Estimated Cash and Investments on Hand		\$2,050,402	\$2,050,402	\$8,011,866	\$8,011,866

C-2 General Fund Reductions:		2010			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves		\$0	\$0	\$1,050,000
C-2.3	Total Deductions (a+b)		\$0	\$0	\$1,050,000
C-2.4	Estimated Non-Restricted Funds Available		\$2,050,402	\$2,050,402	\$6,961,866

	DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS	1070

C-3		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts
RESERVES	1090

C-4		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve			\$1,050,000	\$1,050,000
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$0	\$0	\$1,050,000	\$1,050,000
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$1,050,000	\$1,050,000

	DOA Chart of Accounts
BOND FUNDS	1060

C-5		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0