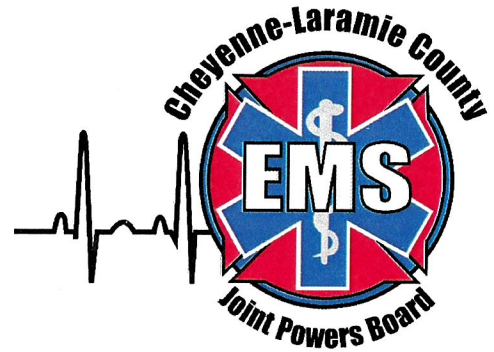


# Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

---

3962 Archer Parkway  
Cheyenne, WY 82009



## Agenda

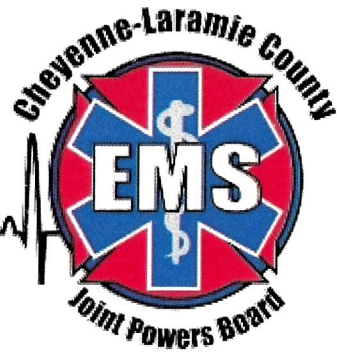
**February 13, 2024**

### Regular Meeting

1. Previous Meeting Minutes
2. Finances
  - a. Funding Requests
3. Monthly Reports
  - a. Narva & Associates
  - b. AMR
4. Medical Directors
  - b. Eastern LC EMS (Albin, Pine Bluffs)
5. Cheyenne Regional Medical Center
6. LifeLine
7. Dispatch
8. FE Warren AFB/VA Medical Center
9. Cheyenne Fire Rescue
10. County Fire Districts
11. Information Technology
12. Old Business
  - a. Exhibit 3 Amendment
  - b. EMS Response Maps
13. New Business

# Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway  
Cheyenne, WY 82009



Minutes for Tuesday February 13, 2024

## **Board Members:**

Chairman: Jeanine West, CLC Emergency Management Agency  
Vice-Chair: Josh VanVlack, Board Appointed Member  
Secretary/Treasurer: Chief John Kopper, Cheyenne Fire Rescue  
Jared Skagen, Cheyenne Regional Medical Center  
Titus Norris, Cheyenne Fire Rescue  
Ex-officio: Maj Joshua Berg, FE Warren Air Force Base

## **Meeting Attendees:**

Jon Narva, Narva & Associates  
Chris Williams, AMR  
Cody Schilling, AMR  
Dr. Gary Schmitz, Medical Director  
Jenn Kerr, LifeLine  
Amber Young, LCCCC

Brice Jacobsen, CFR  
Dominic Davis, LC IT  
Samuel Walker, LC IT  
Linda Heath, County Commissioner  
Matt Butler, CLCEMA  
Beth Harris, CLCEMA

The Cheyenne/Laramie County EMS Joint Powers Board meeting was held in person at the Cheyenne/Laramie County EMA and via Zoom beginning at 1:30pm. Jeanine West began the meeting by welcoming everyone.

### 1. Previous Meeting Minutes

Minutes for the January meeting were sent out prior to the meeting for the Boards' review. Titus Norris made a motion to accept the minutes. Josh Van Vlack seconded the motion. All board members voted in favor.

### 2. Finances

Chief Kopper provided the report with normal expenses and deposits for the month being made. No funding requests were received. Jeanine asked if the payment for AMR funding request had been made. Beth Harris responded that an invoice had not been received. Cody Schilling replied that the shipment had been received and he will forward the invoice to Beth. Josh Van Vlack made a motion to accept the financial report. Jared Skagen seconded the motion. All board members voted in favor.

### 3. Monthly Reports

- a. Narva & Associates: Jon Narva provided a review of the monthly report which will be included with the minutes. AMR was compliant for the month with 1121 calls for service. He noted that there were several overload periods. Jon stated that there was 1 Priority-1 call that was an extended delay. He explained that this was due to a routing error and that he and Cody had discussed the details of the call. Although there was a weather exemption period in effect, this call did not qualify for an exemption. Jon noted that he has begun receiving certifications from the various agencies after the letter was sent out. They have until the end of March to submit their certifications. Jeanine asked that a copy of the documentation be sent to Beth as well for the Board records.
- b. AMR: Cody Schilling provided a review of the monthly report to the group which will be included with the minutes. He did note that Larry Jones is working on getting everyone on a regular training cycle to make scheduling easier to follow. The helipad is still closed, but the process for patients needing flights are going well. Cody reported that they are looking at increasing their educational opportunities for their staff and working on scheduling times during shift change and quarterly training. He did note that there was an issue with one of their cots and it turned out to be a bad battery. They are replacing it and it will be functional.

### 4. Medical Directors

Dr. Schmitz provided his report to the group. He met with Albin EMS to discuss some case reviews and additional education. He added that they are also looking at doing some joint trainings with Pine Bluffs EMS. Dr. Schmitz reported that he is meeting with Pine Bluffs EMS to discuss case reviews and education. Dr. Schmitz reviewed cases with AMR and CFR one of which involved law enforcement. They had a great discussion on these types of cases. He was pleased to report that case reviews earlier today went very well and they discussed medical/legal issues and the changes that are occurring. Brice Jacobsen commented that there were about 40 people in attendance and 2 of them were from Albin. Dr. Schmitz deferred his conversation about the EMS mapping to later in the agenda. Jeanine mentioned that there was discussion about having Pine Bluffs EMS respond to some calls first in the Albin/Pine area however she had informed that before this is put into practice, it would need to be discussed with AMR and dispatch as well as an MOU approved. Jeanine asked if they had seen an increase in case reviews since the letter was sent out on January 11<sup>th</sup>. Brice replied that they usually have an increase in attendance at the beginning of the year, however it has been a long time since they've seen the number of attendees that they saw today. She also asked if any of the other fire districts have asked about case reviews. Dr. Schmitz replied that he has not heard from anyone outside of LCFA and he is trying to reach out to LCFD 4. Josh Van Vlack commented that LCFD 4 does not have any EMTs.

Dr. Schmitz reported that he is currently working on an additional form for the fire districts to complete for pre-hospital care conducted by responders. Titus Norris asked how the form would be submitted and if that will satisfy the State's reporting. Dr. Schmitz replied that the form would be submitted to him to turn into the State and that it would suffice for their

reporting. The group had a discussion about the EMS reporting process and some of the challenges of satisfying the State's reporting requirements. They also talked about the functionality of the reporting platform to include reducing the duplication of efforts when completing reports that involved multiple agencies.

Jeanine discussed that the Medical Director contract is still with the County Attorney's office for review. Since the Board is unable to approve the contract at this meeting, once the contract is received, the Board will review and approve the contract.

5. CRMC

Jared reported their trauma program had gone live for the suspected stroke activation. He also stated that he received an update on the helipad and it is estimated to be open in 6 to 8 weeks. Jared added that he reached out to LifeLine and AMR concerning the requirement of a form for patients. This form is only required if they are leaving the Emergency Department, not for inpatient transfers.

6. LifeLine

Jenn Kerr reported that the process is going well with AMR.

7. Dispatch

Amber Young reported that they had a new hire join the floor last week and she thanked Larry for conducting the CPR certification. She announced that National Public Safety Telecommunicators Week is April 15<sup>th</sup> through the 19<sup>th</sup> and their awards dinner will on April 18<sup>th</sup> with invites going out later on. Amber reported that there were 12,014 calls for service with 1278 calls that were EMS related.

8. FE Warren AFB/VA Medical Center

Dr. Berg reported that there were no changes but they were going through several inspections.

9. Cheyenne Fire Rescue

Chief Kopper reported that the apparatus for the new stations are in Colorado and should be ready within the month. He added that they are expecting the new stations to be open at the end of March or early April. Chief Kopper mentioned that they are working on what works best for the system since they increased their staffing from 20 to 22. He announced that Ron Olson retired and there will be a retirement party at Station 5 on March 2<sup>nd</sup>. Brice Jacobsen added that they have an individual finishing their national registry testing.

10. County Fire Districts

Josh Van Vlack reported that they are conducting the EMT class at LCFA and they were able to participate in ride alongs with AMR and CFR.

11. Information Technology

Dominic Davis reported that IT has a lot of projects that they are working on. They were able to update the EMS maps and will add that to the next CAD update.

12. Old Business

- a. Rate Increase Request: Jeanine announced that the Exhibit 3 has been updated and approved by the County Attorney's office. She added that the amendment has been signed by everyone and a copy will be given to AMR.
- b. EMS Response Area Mapping: Jeanine reviewed the process for updating the EMS maps with Albin and Pine Bluffs. She explained the changes that were made to the maps and that this project was complete.

13. New Business

No new business.

The meeting was adjourned at 2:27pm.

Cheyenne-Laramie County EMS Joint Powers Board

2/12/2024 2:00 PM

Register: Wyoming Bank & Trust

From 07/01/2023 through 02/12/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/05/2023			Contract Payment	July Payment		X	26,083.33	144,641.88
07/05/2023		Narva & Associates, ...	Program Admin Reimb...	July Contract A...	6,008.33	X		138,633.55
07/06/2023	1019	ACID Remap LLC	Equipment Reserve	EMS Protocol ...	3,750.00	X		134,883.55
07/25/2023		Laramie County Trea...	Program Admin Reimb...	Aug Comb Am...	14,000.00	X		120,883.55
07/25/2023		Dr. Gary Schmitz	Program Admin Reimb...	Aug Medical D...	5,000.00	X		115,883.55
07/31/2023			Contract Payment	August Payment		X	26,083.33	141,966.88
07/31/2023			Investments	Interest		X	139.30	142,106.18
08/01/2023		Narva & Associates, ...	Program Admin Reimb...	August Contrac...	6,008.33	X		136,097.85
08/25/2023		Laramie County Trea...	Program Admin Reimb...	Sept Comb Am...	14,000.00	X		122,097.85
08/25/2023		Dr. Gary Schmitz	Program Admin Reimb...	Sept Medical D...	5,000.00	X		117,097.85
08/31/2023			Investments	Interest		X	140.90	117,238.75
09/11/2023			Contract Payment	September Pay...		X	26,083.33	143,322.08
09/13/2023		Narva & Associates, ...	Program Admin Reimb...	September Con...	6,008.33	X		137,313.75
09/25/2023		Laramie County Trea...	Program Admin Reimb...	Oct Comb Am...	14,000.00	X		123,313.75
09/25/2023		Dr. Gary Schmitz	Program Admin Reimb...	Oct Medical Di...	5,000.00	X		118,313.75
09/28/2023			Contract Payment	October Payment		X	26,083.33	144,397.08
09/30/2023			Investments	Interest		X	143.86	144,540.94
10/11/2023		Narva & Associates, ...	Program Admin Reimb...	October Contra...	6,008.33	X		138,532.61
10/25/2023		Laramie County Trea...	Program Admin Reimb...	Nov Comb Am...	14,000.00	X		124,532.61
10/25/2023		Dr. Gary Schmitz	Program Admin Reimb...	Nov Medical D...	5,000.00	X		119,532.61
10/30/2023			Contract Payment	November Pay...		X	26,083.33	145,615.94
10/31/2023			Investments	Interest		X	169.47	145,785.41
11/07/2023		Narva & Associates, ...	Program Admin Reimb...	November Con...	6,008.33	X		139,777.08
11/24/2023		Laramie County Trea...	Program Admin Reimb...	Dec Comb Am...	14,000.00	X		125,777.08
11/24/2023		Dr. Gary Schmitz	Program Admin Reimb...	Dec Medical D...	5,000.00	X		120,777.08
11/30/2023			Contract Payment	December Pay...		X	26,083.33	146,860.41
11/30/2023			Investments	Interest		X	158.12	147,018.53
12/06/2023		Narva & Associates, ...	Program Admin Reimb...	December Cont...	6,008.33	X		141,010.20
12/22/2023		Laramie County Trea...	Program Admin Reimb...	Jan Comb Amb...	14,000.00	X		127,010.20
12/22/2023		Dr. Gary Schmitz	Program Admin Reimb...	Jan Medical Di...	5,000.00	X		122,010.20
12/27/2023			-split-	Deposit		X	41,083.33	163,093.53
12/27/2023	1020	APG Media of The R...	Operations:Legal Adve...	AD# 454183 A...	71.67	X		163,021.86
12/31/2023			Investments	Interest		X	156.90	163,178.76
01/03/2024		Narva & Associates, ...	Program Admin Reimb...	January Contra...	6,188.58	X		156,990.18
01/22/2024		Yearli - Greatland	Contract Services:Prof...	Medical Direct...	11.98	X		156,978.20
01/25/2024		Laramie County Trea...	Program Admin Reimb...	Feb Comb Am...	14,000.00	X		142,978.20
01/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	Feb Medical Di...	5,000.00	X		137,978.20
01/30/2024			Contract Payment	February Paym...		X	26,083.33	164,061.53
01/31/2024			Investments	Interest		X	196.57	164,258.10

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of February 12, 2024

Type	Date	Num	Name	Memo	Amount	Balance
<b>US Bank Checking</b>						0.00
Total US Bank Checking						0.00
<b>Wyoming Bank &amp; Trust</b>						118,558.55
Deposit	07/05/2023			July Payment	26,083.33	144,641.88
Check	07/05/2023		Narva & Associates, Inc.	July Contract Admin	-6,008.33	138,633.55
Check	07/06/2023	1019	ACID Remap LLC	EMS Protocol App Invoice #1577	-3,750.00	134,883.55
Check	07/25/2023		Laramie County Treasurer	Aug Comb Amb Dispatch	-14,000.00	120,883.55
Check	07/25/2023		Dr. Gary Schmitz	Aug Medical Director	-5,000.00	115,883.55
Deposit	07/31/2023			August Payment	26,083.33	141,966.88
Deposit	07/31/2023			Interest	139.30	142,106.18
Check	08/01/2023		Narva & Associates, Inc.	August Contract Admin	-6,008.33	136,097.85
Check	08/25/2023		Laramie County Treasurer	Sept Comb Amb Dispatch	-14,000.00	122,097.85
Check	08/25/2023		Dr. Gary Schmitz	Sept Medical Director	-5,000.00	117,097.85
Deposit	08/31/2023			Interest	140.90	117,238.75
Deposit	09/11/2023			September Payment	26,083.33	143,322.08
Check	09/13/2023		Narva & Associates, Inc.	September Contract Admin	-6,008.33	137,313.75
Check	09/25/2023		Laramie County Treasurer	Oct Comb Amb Dispatch	-14,000.00	123,313.75
Check	09/25/2023		Dr. Gary Schmitz	Oct Medical Director	-5,000.00	118,313.75
Deposit	09/28/2023			October Payment	26,083.33	144,397.08
Deposit	09/30/2023			Interest	143.86	144,540.94
Check	10/11/2023		Narva & Associates, Inc.	October Contract Admin	-6,008.33	138,532.61
Check	10/25/2023		Laramie County Treasurer	Nov Comb Amb Dispatch	-14,000.00	124,532.61
Check	10/25/2023		Dr. Gary Schmitz	Nov Medical Director	-5,000.00	119,532.61
Deposit	10/30/2023			November Payment	26,083.33	145,615.94
Deposit	10/31/2023			Interest	169.47	145,785.41
Check	11/07/2023		Narva & Associates, Inc.	November Contract Admin	-6,008.33	139,777.08
Check	11/24/2023		Laramie County Treasurer	Dec Comb Amb Dispatch	-14,000.00	125,777.08
Check	11/24/2023		Dr. Gary Schmitz	Dec Medical Director	-5,000.00	120,777.08
Deposit	11/30/2023			December Payment	26,083.33	146,860.41
Deposit	11/30/2023			Interest	158.12	147,018.53
Check	12/06/2023		Narva & Associates, Inc.	December Contract Admin	-6,008.33	141,010.20
Check	12/22/2023		Laramie County Treasurer	Jan Comb Amb Dispatch	-14,000.00	127,010.20
Check	12/22/2023		Dr. Gary Schmitz	Jan Medical Director	-5,000.00	122,010.20
Deposit	12/27/2023			Deposit	41,083.33	163,093.53
Check	12/27/2023	1020	APG Media of The Rocki...	AD# 454183 Amended Budget Notice	-71.67	163,021.86
Deposit	12/31/2023			Interest	156.90	163,178.76
Check	01/03/2024		Narva & Associates, Inc.	January Contract Admin	-6,188.58	156,990.18
Check	01/22/2024		Yearli - Greatland	Medical Director Taxe Filings	-11.98	156,978.20
Check	01/25/2024		Laramie County Treasurer	Feb Comb Amb Dispatch	-14,000.00	142,978.20
Check	01/25/2024		Dr. Gary Schmitz	Feb Medical Director	-5,000.00	137,978.20
Deposit	01/30/2024			February Payment	26,083.33	164,061.53
Deposit	01/31/2024			Interest	196.57	164,258.10
Total Wyoming Bank & Trust					45,699.55	164,258.10
<b>Assessments Receivables</b>						0.00
Total Assessments Receivables						0.00
<b>Cash</b>						0.00
Total Cash						0.00
<b>Undeposited Funds</b>						0.00
Total Undeposited Funds						0.00
<b>Accounts Payable</b>						0.00
Total Accounts Payable						0.00
<b>Cash Reserve</b>						0.00
Total Cash Reserve						0.00
<b>Equipment Reserve</b>						-51,026.98
Check	07/06/2023	1019	ACID Remap LLC	EMS Protocol App Invoice #1577	3,750.00	-47,276.98
Deposit	12/27/2023			Deposit	-15,000.00	-62,276.98
Total Equipment Reserve					-11,250.00	-62,276.98
<b>Opening Bal Equity</b>						-118,338.88
Total Opening Bal Equity						-118,338.88
<b>Unrestricted Net Assets</b>						50,807.31
Total Unrestricted Net Assets						50,807.31
<b>Contract Payment</b>						0.00
Deposit	07/05/2023			July Payment	-26,083.33	-26,083.33
Deposit	07/31/2023			August Payment	-26,083.33	-52,166.66
Deposit	09/11/2023			September Payment	-26,083.33	-78,249.99
Deposit	09/28/2023			October Payment	-26,083.33	-104,333.32
Deposit	10/30/2023			November Payment	-26,083.33	-130,416.65
Deposit	11/30/2023			December Payment	-26,083.33	-156,499.98

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of February 12, 2024

02/12/24

Accrual Basis

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	12/27/2023			Deposit	-26,083.33	-182,583.31
Deposit	01/30/2024			February Payment	-26,083.33	-208,666.64
Total Contract Payment					-208,666.64	-208,666.64
<b>Direct Public Support</b>						0.00
<b>Corporate Contributions</b>						0.00
Total Corporate Contributions						0.00
<b>Gifts in Kind - Goods</b>						0.00
Total Gifts in Kind - Goods						0.00
<b>Individ, Business Contributions</b>						0.00
Total Individ, Business Contributions						0.00
<b>Direct Public Support - Other</b>						0.00
Total Direct Public Support - Other						0.00
Total Direct Public Support						0.00
<b>Investments</b>						0.00
<b>Interest-Savings, Short-term CD</b>						0.00
Total Interest-Savings, Short-term CD						0.00
<b>Investments - Other</b>						0.00
Deposit	07/31/2023			Interest	-139.30	-139.30
Deposit	08/31/2023			Interest	-140.90	-280.20
Deposit	09/30/2023			Interest	-143.86	-424.06
Deposit	10/31/2023			Interest	-169.47	-593.53
Deposit	11/30/2023			Interest	-158.12	-751.65
Deposit	12/31/2023			Interest	-156.90	-908.55
Deposit	01/31/2024			Interest	-196.57	-1,105.12
Total Investments - Other					-1,105.12	-1,105.12
Total Investments					-1,105.12	-1,105.12
<b>Other Types of Income</b>						0.00
<b>Miscellaneous Revenue</b>						0.00
Total Miscellaneous Revenue						0.00
<b>Other Types of Income - Other</b>						0.00
Total Other Types of Income - Other						0.00
Total Other Types of Income						0.00
<b>Performance Assessments</b>						0.00
Total Performance Assessments						0.00
<b>Bank Error</b>						0.00
Total Bank Error						0.00
<b>Business Expenses</b>						0.00
Total Business Expenses						0.00
<b>Contract Services</b>						0.00
<b>Accounting Fees</b>						0.00
Total Accounting Fees						0.00
<b>Professional Services</b>						0.00
Check	01/22/2024		Yearli - Greatland	Medical Director Tax Filings	11.98	11.98
Total Professional Services					11.98	11.98
<b>Contract Services - Other</b>						0.00
Total Contract Services - Other						0.00
Total Contract Services					11.98	11.98
<b>Operations</b>						0.00
<b>Bank charges</b>						0.00
Total Bank charges						0.00
<b>Books, Subscriptions, Reference</b>						0.00
Total Books, Subscriptions, Reference						0.00
<b>Legal Advertising</b>						0.00
Check	12/27/2023	1020	APG Media of The Rocki...	AD# 454183 Amended Budget Notice	71.67	71.67
Total Legal Advertising					71.67	71.67
<b>Meeting Expenses</b>						0.00



2:00 PM

Cheyenne-Laramie County EMS Joint Powers Board

02/12/24

General Ledger

Accrual Basis

As of February 12, 2024

Type	Date	Num	Name	Memo	Amount	Balance
Total Meeting Expenses						0.00
<b>Miscellaneous</b>						0.00
Total Miscellaneous						0.00
<b>New Checks</b>						0.00
Total New Checks						0.00
<b>Postage, Mailing Service</b>						0.00
Total Postage, Mailing Service						0.00
<b>Printing and Copying</b>						0.00
Total Printing and Copying						0.00
<b>Supplies</b>						0.00
Total Supplies						0.00
<b>Telephone, Telecommunications</b>						0.00
Total Telephone, Telecommunications						0.00
<b>Training</b>						0.00
Total Training						0.00
<b>Withdrawal for New Check Charge</b>						0.00
Total Withdrawal for New Check Charge						0.00
<b>Operations - Other</b>						0.00
Total Operations - Other						0.00
Total Operations					71.67	71.67
<b>Other Types of Expenses</b>						0.00
<b>FD Equipment Purchases</b>						0.00
Total FD Equipment Purchases						0.00
<b>Insurance - Liability, D and O</b>						0.00
Total Insurance - Liability, D and O						0.00
<b>Other Types of Expenses - Other</b>						0.00
Total Other Types of Expenses - Other						0.00
Total Other Types of Expenses						0.00
<b>Program Admin Reimbursements</b>						0.00
Check	07/05/2023		Narva & Associates, Inc.	July Contract Admin	6,008.33	6,008.33
Check	07/25/2023		Laramie County Treasurer	Aug Comb Amb Dispatch	14,000.00	20,008.33
Check	07/25/2023		Dr. Gary Schmitz	Aug Medical Director	5,000.00	25,008.33
Check	08/01/2023		Narva & Associates, Inc.	August Contract Admin	6,008.33	31,016.66
Check	08/25/2023		Laramie County Treasurer	Sept Comb Amb Dispatch	14,000.00	45,016.66
Check	08/25/2023		Dr. Gary Schmitz	Sept Medical Director	5,000.00	50,016.66
Check	09/13/2023		Narva & Associates, Inc.	September Contract Admin	6,008.33	56,024.99
Check	09/25/2023		Laramie County Treasurer	Oct Comb Amb Dispatch	14,000.00	70,024.99
Check	09/25/2023		Dr. Gary Schmitz	Oct Medical Director	5,000.00	75,024.99
Check	10/11/2023		Narva & Associates, Inc.	October Contract Admin	6,008.33	81,033.32
Check	10/25/2023		Laramie County Treasurer	Nov Comb Amb Dispatch	14,000.00	95,033.32
Check	10/25/2023		Dr. Gary Schmitz	Nov Medical Director	5,000.00	100,033.32
Check	11/07/2023		Narva & Associates, Inc.	November Contract Admin	6,008.33	106,041.65
Check	11/24/2023		Laramie County Treasurer	Dec Comb Amb Dispatch	14,000.00	120,041.65
Check	11/24/2023		Dr. Gary Schmitz	Dec Medical Director	5,000.00	125,041.65
Check	12/06/2023		Narva & Associates, Inc.	December Contract Admin	6,008.33	131,049.98
Check	12/22/2023		Laramie County Treasurer	Jan Comb Amb Dispatch	14,000.00	145,049.98
Check	12/22/2023		Dr. Gary Schmitz	Jan Medical Director	5,000.00	150,049.98
Check	01/03/2024		Narva & Associates, Inc.	January Contract Admin	6,188.58	156,238.56
Check	01/25/2024		Laramie County Treasurer	Feb Comb Amb Dispatch	14,000.00	170,238.56
Check	01/25/2024		Dr. Gary Schmitz	Feb Medical Director	5,000.00	175,238.56
Total Program Admin Reimbursements					175,238.56	175,238.56
<b>Reconciliation Discrepancies</b>						0.00
Total Reconciliation Discrepancies						0.00
<b>Reserve</b>						0.00
Total Reserve						0.00
<b>Travel and Meetings</b>						0.00
<b>Conference, Convention, Meeting</b>						0.00
Total Conference, Convention, Meeting						0.00
<b>Travel</b>						0.00
Total Travel						0.00
<b>Travel and Meetings - Other</b>						0.00

2:00 PM

**Cheyenne-Laramie County EMS Joint Powers Board**

02/12/24

**General Ledger**

Accrual Basis

As of February 12, 2024

Type	Date	Num	Name	Memo	Amount	Balance
Total Travel and Meetings - Other						0.00
Total Travel and Meetings						0.00
No acct						0.00
Total no acct						0.00
<b>TOTAL</b>					<b>0.00</b>	<b>0.00</b>

2:00 PM

**Cheyenne-Laramie County EMS Joint Powers Board**  
**Profit & Loss Detail**

02/12/24

July 1, 2023 through February 12, 2024

Accrual Basis

Date	Num	Name	Memo	Amount	Balance
<b>Income</b>					
<b>Contract Payment</b>					
07/05/2023			July Payment	26,083.33	26,083.33
07/31/2023			August Payment	26,083.33	52,166.66
09/11/2023			September Payment	26,083.33	78,249.99
09/28/2023			October Payment	26,083.33	104,333.32
10/30/2023			November Payment	26,083.33	130,416.65
11/30/2023			December Payment	26,083.33	156,499.98
12/27/2023			Deposit	26,083.33	182,583.31
01/30/2024			February Payment	26,083.33	208,666.64
Total Contract Payment				208,666.64	208,666.64
<b>Investments</b>					
07/31/2023			Interest	139.30	139.30
08/31/2023			Interest	140.90	280.20
09/30/2023			Interest	143.86	424.06
10/31/2023			Interest	169.47	593.53
11/30/2023			Interest	158.12	751.65
12/31/2023			Interest	156.90	908.55
01/31/2024			Interest	196.57	1,105.12
Total Investments				1,105.12	1,105.12
Total Income				209,771.76	209,771.76
<b>Expense</b>					
<b>Contract Services</b>					
<b>Professional Services</b>					
01/22/2024		Yearli - Greatland	Medical Director Taxe Filings	11.98	11.98
Total Professional Services				11.98	11.98
Total Contract Services				11.98	11.98
<b>Operations</b>					
<b>Legal Advertising</b>					
12/27/2023	1020	APG Media of The Rockies	AD# 454183 Amended Budget Notice	71.67	71.67
Total Legal Advertising				71.67	71.67
Total Operations				71.67	71.67
<b>Program Admin Reimbursements</b>					
07/05/2023		Narva & Associates, Inc.	July Contract Admin	6,008.33	6,008.33
07/25/2023		Laramie County Treasurer	Aug Comb Amb Dispatch	14,000.00	20,008.33
07/25/2023		Dr. Gary Schmitz	Aug Medical Director	5,000.00	25,008.33
08/01/2023		Narva & Associates, Inc.	August Contract Admin	6,008.33	31,016.66
08/25/2023		Laramie County Treasurer	Sept Comb Amb Dispatch	14,000.00	45,016.66
08/25/2023		Dr. Gary Schmitz	Sept Medical Director	5,000.00	50,016.66
09/13/2023		Narva & Associates, Inc.	September Contract Admin	6,008.33	56,024.99
09/25/2023		Laramie County Treasurer	Oct Comb Amb Dispatch	14,000.00	70,024.99
09/25/2023		Dr. Gary Schmitz	Oct Medical Director	5,000.00	75,024.99
10/11/2023		Narva & Associates, Inc.	October Contract Admin	6,008.33	81,033.32
10/25/2023		Laramie County Treasurer	Nov Comb Amb Dispatch	14,000.00	95,033.32
10/25/2023		Dr. Gary Schmitz	Nov Medical Director	5,000.00	100,033.32
11/07/2023		Narva & Associates, Inc.	November Contract Admin	6,008.33	106,041.65
11/24/2023		Laramie County Treasurer	Dec Comb Amb Dispatch	14,000.00	120,041.65
11/24/2023		Dr. Gary Schmitz	Dec Medical Director	5,000.00	125,041.65
12/06/2023		Narva & Associates, Inc.	December Contract Admin	6,008.33	131,049.98
12/22/2023		Laramie County Treasurer	Jan Comb Amb Dispatch	14,000.00	145,049.98
12/22/2023		Dr. Gary Schmitz	Jan Medical Director	5,000.00	150,049.98
01/03/2024		Narva & Associates, Inc.	January Contract Admin	6,188.58	156,238.56
01/25/2024		Laramie County Treasurer	Feb Comb Amb Dispatch	14,000.00	170,238.56
01/25/2024		Dr. Gary Schmitz	Feb Medical Director	5,000.00	175,238.56
Total Program Admin Reimbursements				175,238.56	175,238.56
Total Expense				175,322.21	175,322.21
<b>Net Income</b>				<b>34,449.55</b>	<b>34,449.55</b>