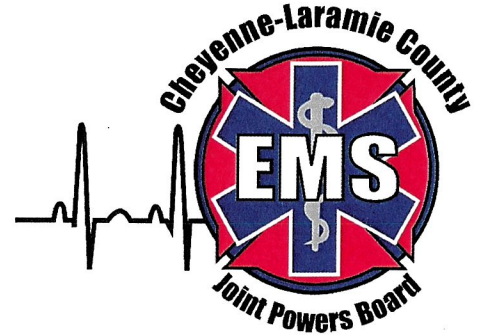


# **Cheyenne / Laramie County Emergency Medical Services Joint Powers Board**

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3962 Archer Parkway  
Cheyenne, WY 82009



## Agenda

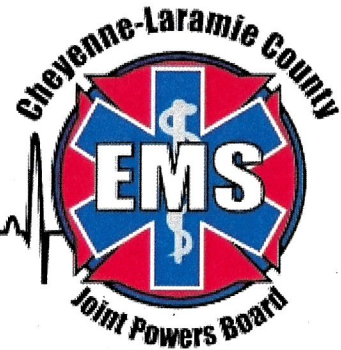
May 14, 2024

### Regular Meeting

1. Previous Meeting Minutes
2. Finances
  - a. Funding Requests
3. Monthly Reports
  - a. Narva & Associates
  - b. AMR
4. Medical Directors
  - a. Eastern LC EMS (Albin, Pine Bluffs)
5. Cheyenne Regional Medical Center
6. LifeLine
7. Dispatch
8. FE Warren AFB/VA Medical Center
9. Cheyenne Fire Rescue
10. County Fire Districts
11. Information Technology
12. Old Business
  - a. Image Trend Letter
13. New Business

# Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway  
Cheyenne, WY 82009



Minutes for Tuesday May 14, 2024

## Board Members:

Chairman: Jeanine West, CLC Emergency Management Agency  
Vice-Chair: Josh VanVlack, Board Appointed Member  
Secretary/Treasurer: Chief John Kopper, Cheyenne Fire Rescue  
Jared Skagen, Cheyenne Regional Medical Center  
Titus Norris, Cheyenne Fire Rescue

## Meeting Attendees:

Chris Williams, AMR  
Cody Schilling, AMR  
Dr. Gary Schmitz, Medical Director  
Amber Young, LCCCC  
Brice Jacobsen, CFR

Brad Alexander, LC IT  
Samuel Walker, LC IT  
Linda Heath, County Commissioner  
Matt Butler, CLCEMA

The Cheyenne/Laramie County EMS Joint Powers Board meeting was held in person at the Cheyenne/Laramie County EMA and via Zoom beginning at 1:30pm. Jeanine West began the meeting by welcoming everyone.

### 1. Previous Meeting Minutes

Minutes for the March meeting were sent out prior to the meeting for the Boards' review. Chief Kopper made a motion to accept the minutes. Josh Van Vlack seconded the motion. All board members voted in favor.

### 2. Finances

Chief Kopper provided the report with normal expenses and deposits for the month being made. No funding requests were received. He reported that Beth Harris will be sending out the proposed budget for the next meeting in June where we will have a public hearing for approval. Josh Van Vlack made a motion to accept the financial report. Titus Norris seconded the motion. All board members voted in favor.

### 3. Monthly Reports

- a. Narva & Associates: Jeanine provided the report for Jon Narva who was called on for jury duty. She mentioned that due to issues with the CAD upgrade, there were some last minute data collecting for the reports which they were able to get all of the information. Jeanine noted that AMR was in compliance in all areas and that there were a couple of extended responses for the month. She reported that all of the certifications were received and were made available to Jeanine on a thumb drive. Dr. Schmitz thanked everyone for gathering the information and certifications were in the process of being reviewed. Jeanine noted that LCFD #4, LCFD #5 and Albin EMS were missing some of the certifications. They are working with these agencies for their certifications.
- b. AMR: Cody Schilling provided a review of the monthly report to the group which will be included with the minutes. Cody highlighted that although they were down on EMTs for staffing, it was because they passed their Paramedics licensing. MS154 is out of service and they are waiting on a new type 1 for this unit which is estimated to arrive in June. Cody reported that they had a meeting with the new management at the County Jail and discussed trainings and expectations for both entities. He also reviewed the data for the CAD data that was missing and added to the AMR report.

### 4. Medical Directors

Dr. Schmitz provided his report. Albin EMS meeting included education with Bob Dean and they are also having a fundraiser which is open to everyone. Cody has volunteered to come out to Albin for run reviews. Pine Bluffs EMS had training and are doing very well. Dr. Schmitz met with AMR and CFR to discuss cardiac arrest cases. Brice and him interviewed a new paramedic for CFR.

### 5. CRMC

Jared reported that the helipad has been dismantled and are starting the reconstruction. At this time there is not definite timeline for the repairs.

### 6. LifeLine

Not in attendance.

### 7. Dispatch

Amber Young thanked everyone for their support for Telecommunicators Week. She reported that there were 12,101 calls for service with 1,313 EMS calls for service. Amber added that they had 5 applicants, but are down to two. They are working on radio refresher training and if anyone is interested to let her know.

8. FE Warren AFB/VA Medical Center

Not in attendance.

9. Cheyenne Fire Rescue

Chief Kopper reported that the stations are open and working on the CAD. They are going through the budget and are down 3 positions due to retirements.

10. County Fire Districts

Josh Van Vlack reported that LCFA is still moving through their EMT class and spring academy will graduate this month. LCFA has case reviews scheduled for June 27<sup>th</sup>.

11. Information Technology

Samuel Walker reported that one of the lines in dispatch are down and hope to have it working before CFD.

12. Old Business

- a. ImageTrend: Jeanine stated that at the last meeting the Board was asked to send a letter to the State EMS about the issues the agencies are experiencing. Contact was made from the State and was directed to talk with Josh Van Vlack. Josh reported that the current version is the short form but the State is open to discussion on how it can be improved. Josh will followup with the State and possibly have them come to the Fire Chiefs Association meeting or the next EMS JPB.

13. New Business

No new business.

The meeting was adjourned at 1:57pm.

Cheyenne-Laramie County EMS Joint Powers Board

5/9/2024 3:05 PM

Register: Wyoming Bank & Trust

From 07/01/2023 through 05/09/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/05/2023			Contract Payment	July Payment		X	26,083.33	144,641.88
07/05/2023		Narva & Associates, ...	Program Admin Reimb...	July Contract A...	6,008.33	X		138,633.55
07/06/2023	1019	ACID Remap LLC	Equipment Reserve	EMS Protocol ...	3,750.00	X		134,883.55
07/25/2023		Laramie County Trea...	Program Admin Reimb...	Aug Comb Am...	14,000.00	X		120,883.55
07/25/2023		Dr. Gary Schmitz	Program Admin Reimb...	Aug Medical D...	5,000.00	X		115,883.55
07/31/2023			Contract Payment	August Payment		X	26,083.33	141,966.88
07/31/2023			Investments	Interest		X	139.30	142,106.18
08/01/2023		Narva & Associates, ...	Program Admin Reimb...	August Contrac...	6,008.33	X		136,097.85
08/25/2023		Laramie County Trea...	Program Admin Reimb...	Sept Comb Am...	14,000.00	X		122,097.85
08/25/2023		Dr. Gary Schmitz	Program Admin Reimb...	Sept Medical D...	5,000.00	X		117,097.85
08/31/2023			Investments	Interest		X	140.90	117,238.75
09/11/2023			Contract Payment	September Pay...		X	26,083.33	143,322.08
09/13/2023		Narva & Associates, ...	Program Admin Reimb...	September Con...	6,008.33	X		137,313.75
09/25/2023		Laramie County Trea...	Program Admin Reimb...	Oct Comb Am...	14,000.00	X		123,313.75
09/25/2023		Dr. Gary Schmitz	Program Admin Reimb...	Oct Medical Di...	5,000.00	X		118,313.75
09/28/2023			Contract Payment	October Payment		X	26,083.33	144,397.08
09/30/2023			Investments	Interest		X	143.86	144,540.94
10/11/2023		Narva & Associates, ...	Program Admin Reimb...	October Contra...	6,008.33	X		138,532.61
10/25/2023		Laramie County Trea...	Program Admin Reimb...	Nov Comb Am...	14,000.00	X		124,532.61
10/25/2023		Dr. Gary Schmitz	Program Admin Reimb...	Nov Medical D...	5,000.00	X		119,532.61
10/30/2023			Contract Payment	November Pay...		X	26,083.33	145,615.94
10/31/2023			Investments	Interest		X	169.47	145,785.41
11/07/2023		Narva & Associates, ...	Program Admin Reimb...	November Con...	6,008.33	X		139,777.08
11/24/2023		Laramie County Trea...	Program Admin Reimb...	Dec Comb Am...	14,000.00	X		125,777.08
11/24/2023		Dr. Gary Schmitz	Program Admin Reimb...	Dec Medical D...	5,000.00	X		120,777.08
11/30/2023			Contract Payment	December Pay...		X	26,083.33	146,860.41
11/30/2023			Investments	Interest		X	158.12	147,018.53
12/06/2023		Narva & Associates, ...	Program Admin Reimb...	December Cont...	6,008.33	X		141,010.20
12/22/2023		Laramie County Trea...	Program Admin Reimb...	Jan Comb Amb...	14,000.00	X		127,010.20
12/22/2023		Dr. Gary Schmitz	Program Admin Reimb...	Jan Medical Di...	5,000.00	X		122,010.20
12/27/2023			-split-	Deposit		X	41,083.33	163,093.53
12/27/2023	1020	APG Media of The R...	Operations:Legal Adve...	AD# 454183 A...	71.67	X		163,021.86
12/31/2023			Investments	Interest		X	156.90	163,178.76
01/03/2024		Narva & Associates, ...	Program Admin Reimb...	January Contra...	6,188.58	X		156,990.18
01/22/2024		Yearli - Greatland	Contract Services:Prof...	Medical Direct...	11.98	X		156,978.20
01/25/2024		Laramie County Trea...	Program Admin Reimb...	Feb Comb Am...	14,000.00	X		142,978.20
01/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	Feb Medical Di...	5,000.00	X		137,978.20
01/30/2024			Contract Payment	February Paym...		X	26,083.33	164,061.53
01/31/2024			Investments	Interest		X	196.57	164,258.10
02/14/2024		Narva & Associates, ...	Program Admin Reimb...	February Contr...	6,188.58	X		158,069.52

Cheyenne-Laramie County EMS Joint Powers Board

5/9/2024 3:05 PM

Register: Wyoming Bank & Trust

From 07/01/2023 through 05/09/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/23/2024		Laramie County Trea...	Program Admin Reimb...	Mar Comb Am...	14,000.00	X		144,069.52
02/23/2024		Dr. Gary Schmitz	Program Admin Reimb...	Mar Medical D...	5,000.00	X		139,069.52
02/29/2024			Program Admin Reimb...	March Payment		X	26,083.33	165,152.85
02/29/2024			Investments	Interest		X	174.81	165,327.66
03/01/2024		Narva & Associates, ...	Program Admin Reimb...	March Contract...	6,188.58	X		159,139.08
03/05/2024	1021	American Medical R...	Reserve	Kangoofix Fun...	10,935.00	X		148,204.08
03/11/2024		Quickbooks	Operations:Supplies	Account Mana...	687.94	X		147,516.14
03/25/2024		Laramie County Trea...	Program Admin Reimb...	April Comb A...	14,000.00	X		133,516.14
03/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	April Medical ...	5,000.00	X		128,516.14
03/26/2024			Program Admin Reimb...	April Payment		X	26,083.33	154,599.47
03/31/2024			Investments	Interest		X	174.77	154,774.24
04/02/2024		Narva & Associates, ...	Program Admin Reimb...	April Contract ...	6,188.58	X		148,585.66
04/25/2024		Laramie County Trea...	Program Admin Reimb...	May Comb Am...	14,000.00	X		134,585.66
04/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	May Contract ...	5,000.00	X		129,585.66
04/30/2024			Investments	Interest		X	178.71	129,764.37
05/02/2024			Program Admin Reimb...	May Payment			26,083.33	155,847.70
05/06/2024		Narva & Associates, ...	Program Admin Reimb...	May Contract ...	6,188.58			149,659.12

3:05 PM

Cheyenne-Laramie County EMS Joint Powers Board

05/09/24

General Ledger

Accrual Basis

As of May 9, 2024

Type	Date	Num	Name	Memo	Amount	Balance
<b>US Bank Checking</b>						0.00
Total US Bank Checking						0.00
<b>Wyoming Bank &amp; Trust</b>						118,558.55
Deposit	07/05/2023			July Payment	28,083.33	144,641.88
Check	07/05/2023		Narva & Associates, Inc.	July Contract Admin	-6,008.33	138,633.55
Check	07/06/2023	1019	ACID Remap LLC	EMS Protocol App Invoice #1577	-3,750.00	134,883.55
Check	07/25/2023		Laramie County Treasurer	Aug Comb Amb Dispatch	-14,000.00	120,883.55
Check	07/25/2023		Dr. Gary Schmitz	Aug Medical Director	-5,000.00	115,883.55
Deposit	07/31/2023			August Payment	26,083.33	141,966.88
Deposit	07/31/2023			Interest	139.30	142,106.18
Check	08/01/2023		Narva & Associates, Inc.	August Contract Admin	-6,008.33	136,097.85
Check	08/25/2023		Laramie County Treasurer	Sept Comb Amb Dispatch	-14,000.00	122,097.85
Check	08/25/2023		Dr. Gary Schmitz	Sept Medical Director	-5,000.00	117,097.85
Deposit	08/31/2023			Interest	140.90	117,238.75
Deposit	09/11/2023			September Payment	26,083.33	143,322.08
Check	09/13/2023		Narva & Associates, Inc.	September Contract Admin	-6,008.33	137,313.75
Check	09/25/2023		Laramie County Treasurer	Oct Comb Amb Dispatch	-14,000.00	123,313.75
Check	09/25/2023		Dr. Gary Schmitz	Oct Medical Director	-5,000.00	118,313.75
Deposit	09/28/2023			October Payment	26,083.33	144,397.08
Deposit	09/30/2023			Interest	143.86	144,540.94
Check	10/11/2023		Narva & Associates, Inc.	October Contract Admin	-6,008.33	138,532.61
Check	10/25/2023		Laramie County Treasurer	Nov Comb Amb Dispatch	-14,000.00	124,532.61
Check	10/25/2023		Dr. Gary Schmitz	Nov Medical Director	-5,000.00	119,532.61
Deposit	10/30/2023			November Payment	26,083.33	145,615.94
Deposit	10/31/2023			Interest	169.47	145,785.41
Check	11/07/2023		Narva & Associates, Inc.	November Contract Admin	-6,008.33	139,777.08
Check	11/24/2023		Laramie County Treasurer	Dec Comb Amb Dispatch	-14,000.00	125,777.08
Check	11/24/2023		Dr. Gary Schmitz	Dec Medical Director	-5,000.00	120,777.08
Deposit	11/30/2023			December Payment	26,083.33	146,860.41
Deposit	11/30/2023			Interest	158.12	147,018.53
Check	12/06/2023		Narva & Associates, Inc.	December Contract Admin	-6,008.33	141,010.20
Check	12/22/2023		Laramie County Treasurer	Jan Comb Amb Dispatch	-14,000.00	127,010.20
Check	12/22/2023		Dr. Gary Schmitz	Jan Medical Director	-5,000.00	122,010.20
Deposit	12/27/2023			Deposit	41,083.33	163,093.53
Check	12/27/2023	1020	APG Media of The Rocki...	AD# 454183 Amended Budget Notice	-71.67	163,021.86
Deposit	12/31/2023			Interest	156.90	163,178.76
Check	01/03/2024		Narva & Associates, Inc.	January Contract Admin	-6,188.58	156,990.18
Check	01/22/2024		Yearli - Greatland	Medical Director Tax Filings	-11.98	156,978.20
Check	01/25/2024		Laramie County Treasurer	Feb Comb Amb Dispatch	-14,000.00	142,978.20
Check	01/25/2024		Dr. Gary Schmitz	Feb Medical Director	-5,000.00	137,978.20
Deposit	01/30/2024			February Payment	26,083.33	164,061.53
Deposit	01/31/2024			Interest	196.57	164,258.10
Check	02/14/2024		Narva & Associates, Inc.	February Contract Admin	-6,188.58	158,069.52
Check	02/23/2024		Laramie County Treasurer	Mar Comb Amb Dispatch	-14,000.00	144,069.52
Check	02/23/2024		Dr. Gary Schmitz	Mar Medical Director	-5,000.00	139,069.52
Deposit	02/29/2024			March Payment	26,083.33	165,152.85
Deposit	02/29/2024			Interest	174.81	165,327.66
Check	03/01/2024		Narva & Associates, Inc.	March Contract Admin	-6,188.58	159,139.08
Check	03/05/2024	1021	American Medical Respo...	Kangoofix Funding Request Qty 15	-10,935.00	148,204.08
Check	03/11/2024		Quickbooks	Account Management Software	-687.94	147,516.14
Check	03/25/2024		Laramie County Treasurer	April Comb Amb Dispatch	-14,000.00	133,516.14
Check	03/25/2024		Dr. Gary Schmitz	April Medical Director	-5,000.00	128,516.14
Deposit	03/26/2024			April Payment	26,083.33	154,599.47
Deposit	03/31/2024			Interest	174.77	154,774.24
Check	04/02/2024		Narva & Associates, Inc.	April Contract Admin	-6,188.58	148,585.66
Check	04/25/2024		Laramie County Treasurer	May Comb Amb Dispatch	-14,000.00	134,585.66
Check	04/25/2024		Dr. Gary Schmitz	May Contract Admin	-5,000.00	129,585.66
Deposit	04/30/2024			Interest	178.71	129,764.37
Deposit	05/02/2024			May Payment	26,083.33	155,847.70
Check	05/06/2024		Narva & Associates, Inc.	May Contract Admin	-6,188.58	149,659.12
<b>Total Wyoming Bank &amp; Trust</b>					<b>31,100.57</b>	<b>149,659.12</b>
<b>Assessments Receivables</b>						0.00
Total Assessments Receivables						0.00
<b>Cash</b>						0.00
Total Cash						0.00
<b>Undeposited Funds</b>						0.00
Total Undeposited Funds						0.00
<b>Accounts Payable</b>						0.00
Total Accounts Payable						0.00
<b>Cash Reserve</b>						0.00
Total Cash Reserve						0.00
<b>Equipment Reserve</b>						-51,026.98

## Cheyenne-Laramie County EMS Joint Powers Board

## General Ledger

As of May 9, 2024

05/09/24

Accrual Basis

Type	Date	Num	Name	Memo	Amount	Balance
Check	07/06/2023	1019	ACID Remap LLC	EMS Protocol App Invoice #1577	3,750.00	-47,276.98
Deposit	12/27/2023			Deposit	-15,000.00	-62,276.98
Total Equipment Reserve					-11,250.00	-62,276.98
<b>Opening Bal Equity</b>						-118,338.88
Total Opening Bal Equity						-118,338.88
<b>Unrestricted Net Assets</b>						50,807.31
Total Unrestricted Net Assets						50,807.31
<b>Contract Payment</b>						0.00
Deposit	07/05/2023			July Payment	-26,083.33	-26,083.33
Deposit	07/31/2023			August Payment	-26,083.33	-52,166.66
Deposit	09/11/2023			September Payment	-26,083.33	-78,249.99
Deposit	09/28/2023			October Payment	-26,083.33	-104,333.32
Deposit	10/30/2023			November Payment	-26,083.33	-130,416.65
Deposit	11/30/2023			December Payment	-26,083.33	-156,499.98
Deposit	12/27/2023			Deposit	-26,083.33	-182,583.31
Deposit	01/30/2024			February Payment	-26,083.33	-208,666.64
Total Contract Payment					-208,666.64	-208,666.64
<b>Direct Public Support</b>						0.00
<b>Corporate Contributions</b>						0.00
Total Corporate Contributions						0.00
<b>Gifts in Kind - Goods</b>						0.00
Total Gifts in Kind - Goods						0.00
<b>Individ, Business Contributions</b>						0.00
Total Individ, Business Contributions						0.00
<b>Direct Public Support - Other</b>						0.00
Total Direct Public Support - Other						0.00
Total Direct Public Support						0.00
<b>Investments</b>						0.00
<b>Interest-Savings, Short-term CD</b>						0.00
Total Interest-Savings, Short-term CD						0.00
<b>Investments - Other</b>						0.00
Deposit	07/31/2023			Interest	-139.30	-139.30
Deposit	08/31/2023			Interest	-140.90	-280.20
Deposit	09/30/2023			Interest	-143.86	-424.06
Deposit	10/31/2023			Interest	-169.47	-593.53
Deposit	11/30/2023			Interest	-158.12	-751.65
Deposit	12/31/2023			Interest	-156.90	-908.55
Deposit	01/31/2024			Interest	-196.57	-1,105.12
Deposit	02/29/2024			Interest	-174.81	-1,279.93
Deposit	03/31/2024			Interest	-174.77	-1,454.70
Deposit	04/30/2024			Interest	-178.71	-1,633.41
Total Investments - Other					-1,633.41	-1,633.41
Total Investments					-1,633.41	-1,633.41
<b>Other Types of Income</b>						0.00
<b>Miscellaneous Revenue</b>						0.00
Total Miscellaneous Revenue						0.00
<b>Other Types of Income - Other</b>						0.00
Total Other Types of Income - Other						0.00
Total Other Types of Income						0.00
<b>Performance Assessments</b>						0.00
Total Performance Assessments						0.00
<b>Bank Error</b>						0.00
Total Bank Error						0.00
<b>Business Expenses</b>						0.00
Total Business Expenses						0.00
<b>Contract Services</b>						0.00
<b>Accounting Fees</b>						0.00
Total Accounting Fees						0.00
<b>Professional Services</b>						0.00



Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of May 9, 2024

Type	Date	Num	Name	Memo	Amount	Balance
Check	01/22/2024		Yearli - Greatland	Medical Director Taxe Filings	11.98	11.98
Total Professional Services					11.98	11.98
<b>Contract Services - Other</b>						0.00
Total Contract Services - Other						0.00
Total Contract Services					11.98	11.98
<b>Operations</b>						0.00
<b>Bank charges</b>						0.00
Total Bank charges						0.00
<b>Books, Subscriptions, Reference</b>						0.00
Total Books, Subscriptions, Reference						0.00
<b>Legal Advertising</b>						0.00
Check	12/27/2023	1020	APG Media of The Rocki...	AD# 454183 Amended Budget Notice	71.67	71.67
Total Legal Advertising					71.67	71.67
<b>Meeting Expenses</b>						0.00
Total Meeting Expenses						0.00
<b>Miscellaneous</b>						0.00
Total Miscellaneous						0.00
<b>New Checks</b>						0.00
Total New Checks						0.00
<b>Postage, Mailing Service</b>						0.00
Total Postage, Mailing Service						0.00
<b>Printing and Copying</b>						0.00
Total Printing and Copying						0.00
<b>Supplies</b>						0.00
Check	03/11/2024		Quickbooks	Account Management Software	687.94	687.94
Total Supplies					687.94	687.94
<b>Telephone, Telecommunications</b>						0.00
Total Telephone, Telecommunications						0.00
<b>Training</b>						0.00
Total Training						0.00
<b>Withdrawal for New Check Charge</b>						0.00
Total Withdrawl for New Check Charge						0.00
<b>Operations - Other</b>						0.00
Total Operations - Other						0.00
Total Operations					759.61	759.61
<b>Other Types of Expenses</b>						0.00
<b>FD Equipment Purchases</b>						0.00
Total FD Equipment Purchases						0.00
<b>Insurance - Liability, D and O</b>						0.00
Total Insurance - Liability, D and O						0.00
<b>Other Types of Expenses - Other</b>						0.00
Total Other Types of Expenses - Other						0.00
Total Other Types of Expenses						0.00
<b>Program Admin Reimbursements</b>						0.00
Check	07/05/2023		Narva & Associates, Inc.	July Contract Admin	6,008.33	6,008.33
Check	07/25/2023		Laramie County Treasurer	Aug Comb Amb Dispatch	14,000.00	20,008.33
Check	07/25/2023		Dr. Gary Schmitz	Aug Medical Director	5,000.00	25,008.33
Check	08/01/2023		Narva & Associates, Inc.	August Contract Admin	6,008.33	31,016.66
Check	08/25/2023		Laramie County Treasurer	Sept Comb Amb Dispatch	14,000.00	45,016.66
Check	08/25/2023		Dr. Gary Schmitz	Sept Medical Director	5,000.00	50,016.66
Check	09/13/2023		Narva & Associates, Inc.	September Contract Admin	6,008.33	56,024.99
Check	09/25/2023		Laramie County Treasurer	Oct Comb Amb Dispatch	14,000.00	70,024.99
Check	09/25/2023		Dr. Gary Schmitz	Oct Medical Director	5,000.00	75,024.99
Check	10/11/2023		Narva & Associates, Inc.	October Contract Admin	6,008.33	81,033.32
Check	10/25/2023		Laramie County Treasurer	Nov Comb Amb Dispatch	14,000.00	95,033.32
Check	10/25/2023		Dr. Gary Schmitz	Nov Medical Director	5,000.00	100,033.32
Check	11/07/2023		Narva & Associates, Inc.	November Contract Admin	6,008.33	106,041.65
Check	11/24/2023		Laramie County Treasurer	Dec Comb Amb Dispatch	14,000.00	120,041.65
Check	11/24/2023		Dr. Gary Schmitz	Dec Medical Director	5,000.00	125,041.65

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of May 9, 2024

05/09/24

Accrual Basis

Type	Date	Num	Name	Memo	Amount	Balance
Check	12/06/2023		Narva & Associates, Inc.	December Contract Admin	6,008.33	131,049.98
Check	12/22/2023		Laramie County Treasurer	Jan Comb Amb Dispatch	14,000.00	145,049.98
Check	12/22/2023		Dr. Gary Schmitz	Jan Medical Director	5,000.00	150,049.98
Check	01/03/2024		Narva & Associates, Inc.	January Contract Admin	6,188.58	156,238.56
Check	01/25/2024		Laramie County Treasurer	Feb Comb Amb Dispatch	14,000.00	170,238.56
Check	01/25/2024		Dr. Gary Schmitz	Feb Medical Director	5,000.00	175,238.56
Check	02/14/2024		Narva & Associates, Inc.	February Contract Admin	6,188.58	181,427.14
Check	02/23/2024		Laramie County Treasurer	Mar Comb Amb Dispatch	14,000.00	195,427.14
Check	02/23/2024		Dr. Gary Schmitz	Mar Medical Director	5,000.00	200,427.14
Deposit	02/29/2024			March Payment	-26,083.33	174,343.81
Check	03/01/2024		Narva & Associates, Inc.	March Contract Admin	6,188.58	180,532.39
Check	03/25/2024		Laramie County Treasurer	April Comb Amb Dispatch	14,000.00	194,532.39
Check	03/25/2024		Dr. Gary Schmitz	April Medical Director	5,000.00	199,532.39
Deposit	03/26/2024			April Payment	-26,083.33	173,449.06
Check	04/02/2024		Narva & Associates, Inc.	April Contract Admin	6,188.58	179,637.64
Check	04/25/2024		Laramie County Treasurer	May Comb Amb Dispatch	14,000.00	193,637.64
Check	04/25/2024		Dr. Gary Schmitz	May Contract Admin	5,000.00	198,637.64
Deposit	05/02/2024			May Payment	-26,083.33	172,554.31
Check	05/06/2024		Narva & Associates, Inc.	May Contract Admin	6,188.58	178,742.89
<b>Total Program Admin Reimbursements</b>					<b>178,742.89</b>	<b>178,742.89</b>
<b>Reconciliation Discrepancies</b>						0.00
<b>Total Reconciliation Discrepancies</b>						0.00
<b>Reserve</b>						0.00
Check	03/05/2024	1021	American Medical Respo...	Kangoofix Funding Request Qty 15	10,935.00	10,935.00
<b>Total Reserve</b>					<b>10,935.00</b>	<b>10,935.00</b>
<b>Travel and Meetings</b>						0.00
<b>Conference, Convention, Meeting</b>						0.00
<b>Total Conference, Convention, Meeting</b>						0.00
<b>Travel</b>						0.00
<b>Total Travel</b>						0.00
<b>Travel and Meetings - Other</b>						0.00
<b>Total Travel and Meetings - Other</b>						0.00
<b>Total Travel and Meetings</b>						0.00
<b>No acct</b>						0.00
<b>Total no acct</b>						0.00
<b>TOTAL</b>					<b>0.00</b>	<b>0.00</b>

3:05 PM

**Cheyenne-Laramie County EMS Joint Powers Board**

05/09/24

**Profit & Loss Detail**

Accrual Basis

July 1, 2023 through May 9, 2024

Date	Num	Name	Memo	Amount	Balance
<b>Income</b>					
<b>Contract Payment</b>					
07/05/2023			July Payment	26,083.33	26,083.33
07/31/2023			August Payment	26,083.33	52,166.66
09/11/2023			September Payment	26,083.33	78,249.99
09/28/2023			October Payment	26,083.33	104,333.32
10/30/2023			November Payment	26,083.33	130,416.65
11/30/2023			December Payment	26,083.33	156,499.98
12/27/2023			Deposit	26,083.33	182,583.31
01/30/2024			February Payment	26,083.33	208,666.64
Total Contract Payment				208,666.64	208,666.64
<b>Investments</b>					
07/31/2023			Interest	139.30	139.30
08/31/2023			Interest	140.90	280.20
09/30/2023			Interest	143.86	424.06
10/31/2023			Interest	169.47	593.53
11/30/2023			Interest	158.12	751.65
12/31/2023			Interest	156.90	908.55
01/31/2024			Interest	196.57	1,105.12
02/29/2024			Interest	174.81	1,279.93
03/31/2024			Interest	174.77	1,454.70
04/30/2024			Interest	178.71	1,633.41
Total Investments				1,633.41	1,633.41
Total Income				210,300.05	210,300.05
<b>Expense</b>					
<b>Contract Services</b>					
<b>Professional Services</b>					
01/22/2024		Yearli - Greatland	Medical Director Taxe Filings	11.98	11.98
Total Professional Services				11.98	11.98
Total Contract Services				11.98	11.98
<b>Operations</b>					
<b>Legal Advertising</b>					
12/27/2023	1020	APG Media of The Rockies	AD# 454183 Amended Budget Notice	71.67	71.67
Total Legal Advertising				71.67	71.67
<b>Supplies</b>					
03/11/2024		Quickbooks	Account Management Software	687.94	687.94
Total Supplies				687.94	687.94
Total Operations				759.61	759.61
<b>Program Admin Reimbursements</b>					
07/05/2023		Narva & Associates, Inc.	July Contract Admin	6,008.33	6,008.33
07/25/2023		Laramie County Treasurer	Aug Comb Amb Dispatch	14,000.00	20,008.33
07/25/2023		Dr. Gary Schmitz	Aug Medical Director	5,000.00	25,008.33
08/01/2023		Narva & Associates, Inc.	August Contract Admin	6,008.33	31,016.66
08/25/2023		Laramie County Treasurer	Sept Comb Amb Dispatch	14,000.00	45,016.66
08/25/2023		Dr. Gary Schmitz	Sept Medical Director	5,000.00	50,016.66
09/13/2023		Narva & Associates, Inc.	September Contract Admin	6,008.33	56,024.99
09/25/2023		Laramie County Treasurer	Oct Comb Amb Dispatch	14,000.00	70,024.99
09/25/2023		Dr. Gary Schmitz	Oct Medical Director	5,000.00	75,024.99
10/11/2023		Narva & Associates, Inc.	October Contract Admin	6,008.33	81,033.32
10/25/2023		Laramie County Treasurer	Nov Comb Amb Dispatch	14,000.00	95,033.32
10/25/2023		Dr. Gary Schmitz	Nov Medical Director	5,000.00	100,033.32
11/07/2023		Narva & Associates, Inc.	November Contract Admin	6,008.33	106,041.65
11/24/2023		Laramie County Treasurer	Dec Comb Amb Dispatch	14,000.00	120,041.65
11/24/2023		Dr. Gary Schmitz	Dec Medical Director	5,000.00	125,041.65
12/06/2023		Narva & Associates, Inc.	December Contract Admin	6,008.33	131,049.98
12/22/2023		Laramie County Treasurer	Jan Comb Amb Dispatch	14,000.00	145,049.98
12/22/2023		Dr. Gary Schmitz	Jan Medical Director	5,000.00	150,049.98
01/03/2024		Narva & Associates, Inc.	January Contract Admin	6,188.58	156,238.56
01/25/2024		Laramie County Treasurer	Feb Comb Amb Dispatch	14,000.00	170,238.56
01/25/2024		Dr. Gary Schmitz	Feb Medical Director	5,000.00	175,238.56
02/14/2024		Narva & Associates, Inc.	February Contract Admin	6,188.58	181,427.14
02/23/2024		Laramie County Treasurer	Mar Comb Amb Dispatch	14,000.00	195,427.14
02/23/2024		Dr. Gary Schmitz	Mar Medical Director	5,000.00	200,427.14
02/29/2024			March Payment	-26,083.33	174,343.81
03/01/2024		Narva & Associates, Inc.	March Contract Admin	6,188.58	180,532.39
03/25/2024		Laramie County Treasurer	April Comb Amb Dispatch	14,000.00	194,532.39
03/25/2024		Dr. Gary Schmitz	April Medical Director	5,000.00	199,532.39
03/26/2024			April Payment	-26,083.33	173,449.06

3:05 PM

Cheyenne-Laramie County EMS Joint Powers Board

05/09/24

Profit & Loss Detail

Accrual Basis

July 1, 2023 through May 9, 2024

Date	Num	Name	Memo	Amount	Balance
04/02/2024		Narva & Associates, Inc.	April Contract Admin	6,188.58	179,637.64
04/25/2024		Laramie County Treasurer	May Comb Amb Dispatch	14,000.00	193,637.64
04/25/2024		Dr. Gary Schmitz	May Contract Admin	5,000.00	198,637.64
05/02/2024			May Payment	-26,083.33	172,554.31
05/06/2024		Narva & Associates, Inc.	May Contract Admin	6,188.58	178,742.89
Total Program Admin Reimbursements				178,742.89	178,742.89
<b>Reserve</b>					
03/05/2024	1021	American Medical Response Ambu...	Kangoofix Funding Request Qty 15	10,935.00	10,935.00
Total Reserve				10,935.00	10,935.00
Total Expense				190,449.48	190,449.48
<b>Net Income</b>				<b>19,850.57</b>	<b>19,850.57</b>