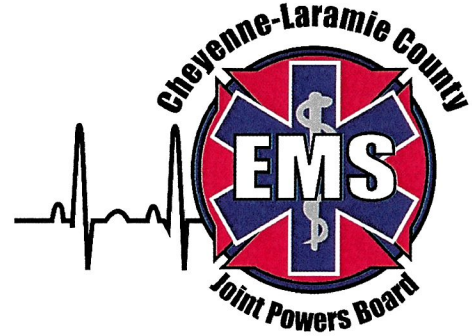


# **Cheyenne / Laramie County Emergency Medical Services Joint Powers Board**

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3962 Archer Parkway  
Cheyenne, WY 82009



## Agenda

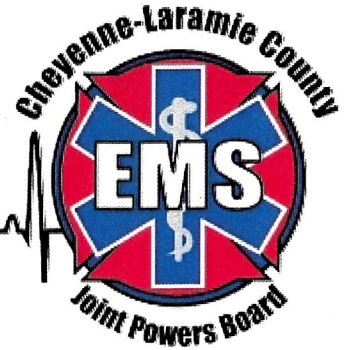
July 9, 2024

### Regular Meeting

1. Previous Meeting Minutes
2. Finances
  - a. Funding Requests
3. Monthly Reports
  - a. Narva & Associates
    - i. Protocol Committee
  - b. AMR
4. Medical Directors
  - a. Eastern LC EMS (Albin, Pine Bluffs)
5. Cheyenne Regional Medical Center
6. LifeLine
7. Dispatch
8. FE Warren AFB/VA Medical Center
9. Cheyenne Fire Rescue
10. County Fire Districts
11. Information Technology
12. Old Business
  - a. Image Trend Letter
  - b. ALTO Project Update
13. New Business

# Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway  
Cheyenne, WY 82009



Minutes for Tuesday July 9, 2024

## Board Members:

Chairman: Jeanine West, CLC Emergency Management Agency  
Vice-Chair: Josh VanVlack, Board Appointed Member  
Secretary/Treasurer: Chief John Kopper, Cheyenne Fire Rescue  
Jared Skagen, Cheyenne Regional Medical Center

## Meeting Attendees:

Jon Narva, Narva & Associates  
Cody Schilling, AMR  
Katelyn Miller, AMR  
Larry Jones, AMR  
Dr. Gary Schmitz, Medical Director  
Jenn Kerr, Lifeline

Amber Young, LCCCC  
Brice Jacobsen, CFR  
Samuel Walker, LC IT  
Linda Heath, County Commissioner  
John, LCCC  
Matt Butler, CLCEMA

The Cheyenne/Laramie County EMS Joint Powers Board meeting was held in person at the Cheyenne/Laramie County EMA and via Zoom beginning at 1:32pm. Jeanine West began the meeting by welcoming everyone.

### 1. Introductions

The group welcomed John Dermand, the new EMS program director for LCCC, and gave him an opportunity to introduce himself to the team. Everyone in attendance also introduced themselves. John Dermand expressed his goal to get to know the community in the next six months.

### 2. Previous Meeting Minutes

Minutes for the June meeting were sent out prior to the meeting for the Boards' review. Jared Skagen made a motion to accept the minutes. Josh Van Vlack seconded the motion. All board members voted in favor.

### 3. Finances

Chief Kopper provided the report with normal expenses and deposits for the month being made. No funding requests were received. Chief Kopper announced that there was a letter received from the Community Health Project Director concerning the progress of the ALTO project which the Board inquired about last month. There was a brief discussion about the contents of the letter and there would be a presentation by AMR concerning the data for the ALTO Project later during the meeting. Josh Van Vlack made a motion to accept the financial report. Jared Skagen seconded the motion. All board members voted in favor.

### 4. Monthly Reports

- a. Narva & Associates: Jon Narva provided an overview of the system's performance for June, indicating its stability and ability to handle increased workload. There were 1202 calls for service, 1 extended response, and it was noted that there were an increase in Priority 1 calls for the Urban area. Jon reported on the team's performance, highlighting their compliance and noting an increase in calls and transports, including incidents of cardiac arrest and deliveries.
  - i. Protocol Committee: Updates on protocols, procedures, and drug profiles were approved, with Brice Jacobsen and Jon tasked with updating these changes in the app.
- b. AMR: Cody Schilling discussed various operational updates, including staffing changes, the hire of a part-time CFR paramedic, and the departure of four full-time EMTs. Cody was pleased to report that AMR ran 10 cardiac arrests and received a ROSC on 4 of them which was far above the national standards. There were also discussions about a tour request of the new birthing clinic. Cody mentioned an incident involving an ambulance requiring repairs due to a blown engine and borrowing ambulances from other operations due to postponed plans for a type one unit. Cody brought up for discussion and clarification the contract section that talks about mileage for units. AMR will be requesting additional units from the Colorado area to help with CFD and one of the ambulances that would be used as a standby during CFD is over the maximum mileage listed in the contract. The Board discussed the use of these ambulances as standbys and came to the conclusion that since they are only being used for the week of CFD and strictly as standbys for the event, there would not be an issue with the contract to use them, especially since their new ambulance is delayed to be delivered. Cody followed up with the question about these ambulances needing to be stocked according to Exhibit 2. The Board agreed that it must be stocked according to Exhibit 2. Cody stated that they are short LUCAS devices, but have reached out to their supplier about borrowing some for the event. There was discussion after the report concerning the process for refusals and who is allowed to take them.

5. Medical Directors

Dr. Schmitz reported that Albin is doing well with Albin Days coming up. He announced that Dr. Manes donated an ambulance to the service and will need to be certified. Using the funds from the fundraiser, they will equip the ambulance. There was a brief discussion on what steps need to be taken to get it certified. He went on to report the Pine Bluffs EMS is doing good and he completed run reviews as well as some education. Dr. Schmitz met with AMR and CFR for reviews and again mentioned the ROSC score.

6. CRMC

Jared reported that the helipad work is underway and the inspection is scheduled for July 23<sup>rd</sup>.

7. LifeLine

Jenn Kerr reported that they are working on the location issue for transfers of patients and working with the airport for gate access closer to the hanger.

8. Dispatch

Amber Young reported that there were 12,298 calls for service and 1,348 were medical related. She has 4 conditional offers out right now. Amber mentioned that they are working on a new system called Locution which is an automated initial dispatch system which will take some of the load off the dispatchers. There will be a demonstration on September 11<sup>th</sup>.

9. Eastern LC EMS (Albin, Pine Bluffs)

See Medical Director report.

10. FE Warren AFB/VA Medical Center

Not in attendance.

11. Cheyenne Fire Rescue

Chief Kopper reported that the next academy will begin on August 12<sup>th</sup> and they have hired 3 who will start around the end of October. He also announced that the new META center will be built and he encouraged everyone to take a look at the types of responses for this facility. It was brought up that there could be a possibility for making changes to the response map due to these large facilities coming into the area and the group discussed the changes.

12. County Fire Districts

Josh Van Vlack reported that LCFA has a full EMT class and case reviews were completed on June 17<sup>th</sup>. He added that LCFA purchased 2 additional LifePaks and there are some initial discussions being brought up about consolidation of some of the fire districts.

### 13. Information Technology

Samuel Walker reported that they will be busy with preparing for the upcoming elections.

Jeanine West announced that with the Sentinel Project underway, CLCEMA has been working with the state to develop an MOU with Nebraska and Northern Colorado that will cover all emergency services across state and county lines for response. Currently the MOU is at the State AGs office.

### 14. Old Business

- a. ImageTrend: Josh provided a brief update on the discussion with the State about the reporting and issues that local agencies are having with the functionality of the program. The group discussed some of the issues and solutions. It was agreed that this could be removed from the agenda.
- b. ALTO Project Presentation: Cody provided a presentation on the data that has been collected so far. A copy of the presentation is included with the minutes. It was discussed the feedback process and it was asked to get the CRMC data to see the entire picture of the program. Jeanine stated that she would reach out to Jared Skagen and Dr. Vaughn to see if they could provide numbers for CRMC. The group discussed at length the data including the benefits they are seeing from this program. Overall the Board and Medical Director agrees that the program should continue.

### 15. New Business

Chief Kopper brought back discussion about what could be done to replicate the ROSC numbers that were noted this month. It was discussed that the increase in training and followup has been an improvement among other adjustments. The group discussed the calls and trainings that have been conducted recently.

The meeting was adjourned at 3:14pm.

**Cheyenne-Laramie County EMS Joint Powers Board**  
**Balance Sheet**  
 As of July 2, 2024

1:39 PM  
 07/02/24  
 Cash Basis

	Jul 2, 24
<b>ASSETS</b>	
Current Assets	
Checking/Savings	151,559.93
Wyoming Bank & Trust	151,559.93
Total Checking/Savings	151,559.93
Total Current Assets	151,559.93
<b>TOTAL ASSETS</b>	<b>151,559.93</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Equipment Reserve	51,341.98
Opening Bal Equity	118,338.88
Unrestricted Net Assets	-11,705.67
Net Income	-6,415.26
Total Equity	151,559.93
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>151,559.93</b>

**Cheyenne-Laramie County EMS Joint Powers Board**  
**Profit & Loss Detail**  
 July 2023 through June 2024

1:40 PM  
 07/02/24  
 Accrual Basis

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
<b>Income</b>								
<b>Contract Payment</b>								
Deposit	07/05/2023			July Payment		Wyoming Bank...	26,083.33	26,083.33
Deposit	07/31/2023			August Paym...		Wyoming Bank...	26,083.33	52,166.66
Deposit	09/11/2023			September P...		Wyoming Bank...	26,083.33	78,249.99
Deposit	09/28/2023			October Pay...		Wyoming Bank...	26,083.33	104,333.32
Deposit	10/30/2023			November Pa...		Wyoming Bank...	26,083.33	130,416.65
Deposit	11/30/2023			December Pa...		Wyoming Bank...	26,083.33	156,499.98
Deposit	12/27/2023			Deposit		Wyoming Bank...	26,083.33	182,583.31
Deposit	01/30/2024			February Pay...		Wyoming Bank...	26,083.33	208,666.64
Deposit	02/29/2024			March Payment		Wyoming Bank...	26,083.33	234,749.97
Deposit	03/26/2024			April Payment		Wyoming Bank...	26,083.33	260,833.30
Deposit	05/02/2024			May Payment		Wyoming Bank...	26,083.33	286,916.63
Deposit	05/29/2024			June Payment		Wyoming Bank...	26,083.33	312,999.96
Deposit	06/26/2024			July Payment		Wyoming Bank...	26,083.33	339,083.29
<b>Total Contract Payment</b>							<b>339,083.29</b>	<b>339,083.29</b>
<b>Investments</b>								
Deposit	07/31/2023			Interest		Wyoming Bank...	139.30	139.30
Deposit	08/31/2023			Interest		Wyoming Bank...	140.90	280.20
Deposit	09/30/2023			Interest		Wyoming Bank...	143.86	424.06
Deposit	10/31/2023			Interest		Wyoming Bank...	169.47	593.53
Deposit	11/30/2023			Interest		Wyoming Bank...	158.12	751.65
Deposit	12/31/2023			Interest		Wyoming Bank...	156.90	908.55
Deposit	01/31/2024			Interest		Wyoming Bank...	196.57	1,105.12
Deposit	02/29/2024			Interest		Wyoming Bank...	174.81	1,279.93
Deposit	03/31/2024			Interest		Wyoming Bank...	174.77	1,454.70
Deposit	04/30/2024			Interest		Wyoming Bank...	178.71	1,633.41
Deposit	05/31/2024			Interest		Wyoming Bank...	175.31	1,808.72
Deposit	06/30/2024			Interest		Wyoming Bank...	162.68	1,971.40
<b>Total Investments</b>							<b>1,971.40</b>	<b>1,971.40</b>
<b>Total Income</b>							<b>341,054.69</b>	<b>341,054.69</b>
<b>Expense</b>								
<b>Contract Services</b>								
Professional Services								
Check	01/22/2024		Yearli - Greatland	Medical Direct...		Wyoming Bank...	11.98	11.98
<b>Total Professional Services</b>							<b>11.98</b>	<b>11.98</b>
<b>Total Contract Services</b>							<b>11.98</b>	<b>11.98</b>
<b>Operations</b>								
Legal Advertising								
Check	12/27/2023	1020	APG Media of The R...	AD# 454183 ...		Wyoming Bank...	71.67	71.67

**Cheyenne-Laramie County EMS Joint Powers Board**  
**Profit & Loss Detail**  
**July 2023 through June 2024**

1:40 PM  
 07/02/24  
 Accrual Basis

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Total Legal Advertising								
Supplies							71.67	71.67
Check	03/11/2024		Quickbooks	Account Man...		Wyoming Bank...	687.94	687.94
Total Supplies								
							687.94	687.94
Total Operations								
							759.61	759.61
<b>Program Admin Reimbursements</b>								
Check	07/05/2023		Narva & Associates,...	July Contract ...		Wyoming Bank...	6,008.33	6,008.33
Check	07/25/2023		Laramie County Tre...	Aug Comb A...		Wyoming Bank...	14,000.00	20,008.33
Check	07/25/2023		Dr. Gary Schmitz	Aug Medical ...		Wyoming Bank...	5,000.00	25,008.33
Check	08/01/2023		Narva & Associates,...	August Contr...		Wyoming Bank...	6,008.33	31,016.66
Check	08/25/2023		Laramie County Tre...	Sept Comb A...		Wyoming Bank...	14,000.00	45,016.66
Check	08/25/2023		Dr. Gary Schmitz	Sept Medical ...		Wyoming Bank...	5,000.00	50,016.66
Check	09/13/2023		Narva & Associates,...	September C...		Wyoming Bank...	6,008.33	56,024.99
Check	09/25/2023		Laramie County Tre...	Oct Comb Arn...		Wyoming Bank...	14,000.00	70,024.99
Check	09/25/2023		Dr. Gary Schmitz	Oct Medical D...		Wyoming Bank...	5,000.00	75,024.99
Check	10/11/2023		Narva & Associates,...	October Contr...		Wyoming Bank...	6,008.33	81,033.32
Check	10/25/2023		Laramie County Tre...	Nov Comb A...		Wyoming Bank...	14,000.00	95,033.32
Check	10/25/2023		Dr. Gary Schmitz	Nov Medical ...		Wyoming Bank...	5,000.00	100,033.32
Check	11/07/2023		Narva & Associates,...	November Co...		Wyoming Bank...	6,008.33	106,041.65
Check	11/24/2023		Laramie County Tre...	Dec Comb A...		Wyoming Bank...	14,000.00	120,041.65
Check	11/24/2023		Dr. Gary Schmitz	Dec Medical ...		Wyoming Bank...	5,000.00	125,041.65
Check	12/06/2023		Narva & Associates,...	December Co...		Wyoming Bank...	6,008.33	131,049.98
Check	12/22/2023		Laramie County Tre...	Jan Comb A...		Wyoming Bank...	14,000.00	145,049.98
Check	12/22/2023		Dr. Gary Schmitz	Jan Medical D...		Wyoming Bank...	5,000.00	150,049.98
Check	01/03/2024		Narva & Associates,...	January Contr...		Wyoming Bank...	6,188.58	156,238.56
Check	01/25/2024		Laramie County Tre...	Feb Comb A...		Wyoming Bank...	14,000.00	170,238.56
Check	01/25/2024		Dr. Gary Schmitz	Feb Medical ...		Wyoming Bank...	5,000.00	175,238.56
Check	02/14/2024		Narva & Associates,...	February Cont...		Wyoming Bank...	6,188.58	181,427.14
Check	02/23/2024		Laramie County Tre...	Mar Comb A...		Wyoming Bank...	14,000.00	195,427.14
Check	02/23/2024		Dr. Gary Schmitz	Mar Medical ...		Wyoming Bank...	5,000.00	200,427.14
Check	03/01/2024		Narva & Associates,...	March Contra...		Wyoming Bank...	6,188.58	206,615.72
Check	03/25/2024		Laramie County Tre...	April Comb A...		Wyoming Bank...	14,000.00	220,615.72
Check	03/25/2024		Dr. Gary Schmitz	April Medical ...		Wyoming Bank...	5,000.00	225,615.72
Check	04/02/2024		Narva & Associates,...	April Contract ...		Wyoming Bank...	6,188.58	231,804.30
Check	04/25/2024		Laramie County Tre...	May Comb A...		Wyoming Bank...	14,000.00	245,804.30
Check	04/25/2024		Dr. Gary Schmitz	May Medical ...		Wyoming Bank...	5,000.00	250,804.30
Check	05/06/2024		Narva & Associates,...	May Contract ...		Wyoming Bank...	6,188.58	256,992.88
Check	05/24/2024		Laramie County Tre...	June Comb A...		Wyoming Bank...	14,000.00	270,992.88
Check	05/24/2024		Dr. Gary Schmitz	June Medical ...		Wyoming Bank...	5,000.00	275,992.88
Check	06/04/2024		Narva & Associates,...	June Contract...		Wyoming Bank...	6,188.58	282,181.46
Check	06/25/2024		Laramie County Tre...	July Comb A...		Wyoming Bank...	14,000.00	296,181.46
Check	06/25/2024		Dr. Gary Schmitz	July Medical ...		Wyoming Bank...	5,000.00	301,181.46
Total Program Admin Reimbursements							301,181.46	301,181.46



**Cheyenne-Laramie County EMS Joint Powers Board**  
**Profit & Loss Detail**  
 July 2023 through June 2024

1:40 PM  
 07/02/24  
 Accrual Basis

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Total Expense							301,953.05	301,953.05
Net Income							39,101.64	39,101.64

**Cheyenne-Laramie County EMS Joint Powers Board**

**General Ledger**

As of June 30, 2024

Type	Date	Num	Name	Memo	Amount	Balance
<b>US Bank Checking</b>						0.00
Total US Bank Checking						0.00
<b>Wyoming Bank &amp; Trust</b>						118,558.55
Deposit	07/05/2023			July Payment	26,083.33	144,641.88
Check	07/05/2023			July Contract Admin	-6,008.33	138,633.55
Check	07/06/2023	1019	Narva & Associates, Inc.	EMS Protocol App Invoice #1577	-3,750.00	134,883.55
Check	07/25/2023		ACID Remap LLC	Aug Comb Amb Dispatch	-14,000.00	120,883.55
Check	07/25/2023		Laramie County Treasurer	Aug Medical Director	-5,000.00	115,883.55
Check	07/31/2023		Dr. Gary Schmitz	August Payment	26,083.33	141,966.88
Deposit	07/31/2023			Interest	139.30	142,106.18
Check	08/01/2023		Narva & Associates, Inc.	August Contract Admin	-6,008.33	136,097.85
Check	08/25/2023		Laramie County Treasurer	Sept Comb Amb Dispatch	-14,000.00	122,097.85
Check	08/25/2023		Dr. Gary Schmitz	Sept Medical Director	-5,000.00	117,097.85
Deposit	08/31/2023			Interest	140.90	117,238.75
Deposit	09/11/2023			September Payment	26,083.33	143,322.08
Check	09/13/2023		Narva & Associates, Inc.	September Contract Admin	-6,008.33	137,313.75
Check	09/25/2023		Laramie County Treasurer	Oct Comb Amb Dispatch	-14,000.00	123,313.75
Check	09/25/2023		Dr. Gary Schmitz	Oct Medical Director	-5,000.00	118,313.75
Deposit	09/28/2023			October Payment	26,083.33	144,397.08
Deposit	09/30/2023			Interest	143.86	144,540.94
Check	10/11/2023		Narva & Associates, Inc.	October Contract Admin	-6,008.33	138,532.61
Check	10/25/2023		Laramie County Treasurer	Nov Comb Amb Dispatch	-14,000.00	124,532.61
Check	10/25/2023		Dr. Gary Schmitz	Nov Medical Director	-5,000.00	119,532.61
Deposit	10/30/2023			November Payment	26,083.33	145,615.94
Deposit	10/31/2023			Interest	169.47	145,785.41
Check	11/07/2023		Narva & Associates, Inc.	November Contract Admin	-6,008.33	139,777.08
Check	11/24/2023		Laramie County Treasurer	Dec Comb Amb Dispatch	-14,000.00	125,777.08
Check	11/24/2023		Dr. Gary Schmitz	Dec Medical Director	-5,000.00	120,777.08
Deposit	11/30/2023			December Payment	26,083.33	146,860.41
Deposit	11/30/2023			Interest	158.12	147,018.53
Check	12/06/2023		Narva & Associates, Inc.	December Contract Admin	-6,008.33	141,010.20
Check	12/22/2023		Laramie County Treasurer	Jan Comb Amb Dispatch	-14,000.00	127,010.20
Check	12/22/2023		Dr. Gary Schmitz	Jan Medical Director	-5,000.00	122,010.20
Deposit	12/27/2023			Deposit	41,083.33	163,093.53
Check	12/27/2023	1020	APG Media of The Rocki...	AD# 454183 Amended Budget Notice	-71.67	163,021.86
Deposit	12/31/2023			Interest	156.90	163,178.76
Check	01/03/2024		Narva & Associates, Inc.	January Contract Admin	-6,188.58	156,990.18
Check	01/22/2024		Yearli - Greatland	Medical Director Taxe Filings	-11.98	156,978.20
Check	01/25/2024		Laramie County Treasurer	Feb Comb Amb Dispatch	-14,000.00	142,978.20
Check	01/25/2024		Dr. Gary Schmitz	Feb Medical Director	-5,000.00	137,978.20
Deposit	01/30/2024			February Payment	26,083.33	164,061.53
Deposit	01/31/2024			Interest	196.57	164,258.10
Check	02/14/2024		Narva & Associates, Inc.	February Contract Admin	-6,188.58	158,069.52
Check	02/23/2024		Laramie County Treasurer	Mar Comb Amb Dispatch	-14,000.00	144,069.52
Check	02/23/2024		Dr. Gary Schmitz	Mar Medical Director	-5,000.00	139,069.52
Deposit	02/29/2024			March Payment	26,083.33	165,152.85
Deposit	02/29/2024			Interest	174.81	165,327.66
Check	03/01/2024		Narva & Associates, Inc.	March Contract Admin	-6,188.58	159,139.08
Check	03/05/2024	1021	American Medical Respo...	Kangoofix Funding Request Qty 15	-10,935.00	148,204.08
Check	03/11/2024		Quickbooks	Account Management Software	-687.94	147,516.14
Check	03/25/2024		Laramie County Treasurer	April Comb Amb Dispatch	-14,000.00	133,516.14
Check	03/25/2024		Dr. Gary Schmitz	April Medical Director	-5,000.00	128,516.14
Deposit	03/26/2024			April Payment	26,083.33	154,599.47
Deposit	03/31/2024			Interest	174.77	154,774.24
Check	04/02/2024		Narva & Associates, Inc.	April Contract Admin	-6,188.58	148,585.66
Check	04/25/2024		Laramie County Treasurer	May Comb Amb Dispatch	-14,000.00	134,585.66
Check	04/25/2024		Dr. Gary Schmitz	May Medical Director	-5,000.00	129,585.66
Deposit	04/30/2024			Interest	178.71	129,764.37
Deposit	05/02/2024			May Payment	26,083.33	155,847.70
Check	05/06/2024		Narva & Associates, Inc.	May Contract Admin	-6,188.58	149,659.12
Check	05/24/2024		Laramie County Treasurer	June Comb Amb Dispatch	-14,000.00	135,659.12
Check	05/24/2024		Dr. Gary Schmitz	June Medical Director	-5,000.00	130,659.12
Deposit	05/29/2024			June Payment	26,083.33	156,742.45
Deposit	05/31/2024			Interest	175.31	156,917.76
Check	06/04/2024		Narva & Associates, Inc.	June Contract Admin	-6,188.58	150,729.18
Check	06/25/2024		Laramie County Treasurer	July Comb Amb Dispatch	-14,000.00	136,729.18
Check	06/25/2024		Dr. Gary Schmitz	July Medical Director	-5,000.00	131,729.18
Deposit	06/26/2024			July Payment	26,083.33	157,812.51
Deposit	06/30/2024			Interest	162.68	157,975.19

Total Wyoming Bank & Trust 39,416.64 157,975.19

**Assessments Receivables** 0.00  
 Total Assessments Receivables 0.00

**Cash** 0.00  
 Total Cash 0.00

**Cheyenne-Laramie County EMS Joint Powers Board**  
**General Ledger**  
**As of June 30, 2024**

Type	Date	Num	Name	Memo	Amount	Balance
<b>Undeposited Funds</b>						0.00
Total Undeposited Funds						0.00
<b>Accounts Payable</b>						0.00
Total Accounts Payable						0.00
<b>Cash Reserve</b>						0.00
Total Cash Reserve						0.00
<b>Equipment Reserve</b>						-51,026.98
Check	07/06/2023	1019	ACID Remap LLC	EMS Protocol App Invoice #1577	3,750.00	-47,276.98
Deposit	12/27/2023			Deposit	-15,000.00	-62,276.98
Check	03/05/2024	1021	American Medical Respo...	Kangoofix Funding Request Qty 15	10,935.00	-51,341.98
Total Equipment Reserve					-315.00	-51,341.98
<b>Opening Bal Equity</b>						-118,338.88
Total Opening Bal Equity						-118,338.88
<b>Unrestricted Net Assets</b>						50,807.31
Total Unrestricted Net Assets						50,807.31
<b>Contract Payment</b>						0.00
Deposit	07/05/2023			July Payment	-26,083.33	-26,083.33
Deposit	07/31/2023			August Payment	-26,083.33	-52,166.66
Deposit	09/11/2023			September Payment	-26,083.33	-78,249.99
Deposit	09/28/2023			October Payment	-26,083.33	-104,333.32
Deposit	10/30/2023			November Payment	-26,083.33	-130,416.65
Deposit	11/30/2023			December Payment	-26,083.33	-156,499.98
Deposit	12/27/2023			Deposit	-26,083.33	-182,583.31
Deposit	01/30/2024			February Payment	-26,083.33	-208,666.64
Deposit	02/29/2024			March Payment	-26,083.33	-234,749.97
Deposit	03/26/2024			April Payment	-26,083.33	-260,833.30
Deposit	05/02/2024			May Payment	-26,083.33	-286,916.63
Deposit	05/29/2024			June Payment	-26,083.33	-312,999.96
Deposit	06/26/2024			July Payment	-26,083.33	-339,083.29
Total Contract Payment					-339,083.29	-339,083.29
<b>Direct Public Support</b>						0.00
<b>Corporate Contributions</b>						0.00
Total Corporate Contributions						0.00
<b>Gifts in Kind - Goods</b>						0.00
Total Gifts in Kind - Goods						0.00
<b>Individ, Business Contributions</b>						0.00
Total Individ, Business Contributions						0.00
<b>Direct Public Support - Other</b>						0.00
Total Direct Public Support - Other						0.00
Total Direct Public Support						0.00
<b>Investments</b>						0.00
<b>Interest-Savings, Short-term CD</b>						0.00
Total Interest-Savings, Short-term CD						0.00
<b>Investments - Other</b>						0.00
Deposit	07/31/2023			Interest	-139.30	-139.30
Deposit	08/31/2023			Interest	-140.90	-280.20
Deposit	09/30/2023			Interest	-143.86	-424.06
Deposit	10/31/2023			Interest	-169.47	-593.53
Deposit	11/30/2023			Interest	-158.12	-751.65
Deposit	12/31/2023			Interest	-156.90	-908.55
Deposit	01/31/2024			Interest	-196.57	-1,105.12
Deposit	02/29/2024			Interest	-174.81	-1,279.93
Deposit	03/31/2024			Interest	-174.77	-1,454.70
Deposit	04/30/2024			Interest	-178.71	-1,633.41
Deposit	05/31/2024			Interest	-175.31	-1,808.72
Deposit	06/30/2024			Interest	-162.68	-1,971.40
Total Investments - Other					-1,971.40	-1,971.40
Total Investments					-1,971.40	-1,971.40
<b>Other Types of Income</b>						0.00
<b>Miscellaneous Revenue</b>						0.00
Total Miscellaneous Revenue						0.00
<b>Other Types of Income - Other</b>						0.00

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of June 30, 2024

Type	Date	Num	Name	Memo	Amount	Balance
Total Other Types of Income - Other						0.00
Total Other Types of Income						0.00
<b>Performance Assessments</b>						0.00
Total Performance Assessments						0.00
<b>Bank Error</b>						0.00
Total Bank Error						0.00
<b>Business Expenses</b>						0.00
Total Business Expenses						0.00
<b>Contract Services</b>						0.00
<b>Accounting Fees</b>						0.00
Total Accounting Fees						0.00
<b>Professional Services</b>						0.00
Check	01/22/2024		Yearli - Greatland	Medical Director Taxe Filings	11.98	11.98
Total Professional Services					11.98	11.98
<b>Contract Services - Other</b>						0.00
Total Contract Services - Other						0.00
Total Contract Services					11.98	11.98
<b>Operations</b>						0.00
<b>Bank charges</b>						0.00
Total Bank charges						0.00
<b>Books, Subscriptions, Reference</b>						0.00
Total Books, Subscriptions, Reference						0.00
<b>Legal Advertising</b>						0.00
Check	12/27/2023	1020	APG Media of The Rocki...	AD# 454183 Amended Budget Notice	71.67	71.67
Total Legal Advertising					71.67	71.67
<b>Meeting Expenses</b>						0.00
Total Meeting Expenses						0.00
<b>Miscellaneous</b>						0.00
Total Miscellaneous						0.00
<b>New Checks</b>						0.00
Total New Checks						0.00
<b>Postage, Mailing Service</b>						0.00
Total Postage, Mailing Service						0.00
<b>Printing and Copying</b>						0.00
Total Printing and Copying						0.00
<b>Supplies</b>						0.00
Check	03/11/2024		Quickbooks	Account Management Software	687.94	687.94
Total Supplies					687.94	687.94
<b>Telephone, Telecommunications</b>						0.00
Total Telephone, Telecommunications						0.00
<b>Training</b>						0.00
Total Training						0.00
<b>Withdrawal for New Check Charge</b>						0.00
Total Withdrawal for New Check Charge						0.00
<b>Operations - Other</b>						0.00
Total Operations - Other						0.00
Total Operations					759.61	759.61
<b>Other Types of Expenses</b>						0.00
<b>FD Equipment Purchases</b>						0.00
Total FD Equipment Purchases						0.00
<b>Insurance - Liability, D and O</b>						0.00
Total Insurance - Liability, D and O						0.00
<b>Other Types of Expenses - Other</b>						0.00
Total Other Types of Expenses - Other						0.00

**Cheyenne-Laramie County EMS Joint Powers Board**

**General Ledger**

As of June 30, 2024

Type	Date	Num	Name	Memo	Amount	Balance
Total Other Types of Expenses						0.00
<b>Program Admin Reimbursements</b>						0.00
Check	07/05/2023		Narva & Associates, Inc.	July Contract Admin	6,008.33	6,008.33
Check	07/25/2023		Laramie County Treasurer	Aug Comb Amb Dispatch	14,000.00	20,008.33
Check	07/25/2023		Dr. Gary Schmitz	Aug Medical Director	5,000.00	25,008.33
Check	08/01/2023		Narva & Associates, Inc.	August Contract Admin	6,008.33	31,016.66
Check	08/25/2023		Laramie County Treasurer	Sept Comb Amb Dispatch	14,000.00	45,016.66
Check	08/25/2023		Dr. Gary Schmitz	Sept Medical Director	5,000.00	50,016.66
Check	09/13/2023		Narva & Associates, Inc.	September Contract Admin	6,008.33	56,024.99
Check	09/25/2023		Laramie County Treasurer	Oct Comb Amb Dispatch	14,000.00	70,024.99
Check	09/25/2023		Dr. Gary Schmitz	Oct Medical Director	5,000.00	75,024.99
Check	10/11/2023		Narva & Associates, Inc.	October Contract Admin	6,008.33	81,033.32
Check	10/25/2023		Laramie County Treasurer	Nov Comb Amb Dispatch	14,000.00	95,033.32
Check	10/25/2023		Dr. Gary Schmitz	Nov Medical Director	5,000.00	100,033.32
Check	11/07/2023		Narva & Associates, Inc.	November Contract Admin	6,008.33	106,041.65
Check	11/24/2023		Laramie County Treasurer	Dec Comb Amb Dispatch	14,000.00	120,041.65
Check	11/24/2023		Dr. Gary Schmitz	Dec Medical Director	5,000.00	125,041.65
Check	12/06/2023		Narva & Associates, Inc.	December Contract Admin	6,008.33	131,049.98
Check	12/22/2023		Laramie County Treasurer	Jan Comb Amb Dispatch	14,000.00	145,049.98
Check	12/22/2023		Dr. Gary Schmitz	Jan Medical Director	5,000.00	150,049.98
Check	01/03/2024		Narva & Associates, Inc.	January Contract Admin	6,188.58	156,238.56
Check	01/25/2024		Laramie County Treasurer	Feb Comb Amb Dispatch	14,000.00	170,238.56
Check	01/25/2024		Dr. Gary Schmitz	Feb Medical Director	5,000.00	175,238.56
Check	02/14/2024		Narva & Associates, Inc.	February Contract Admin	6,188.58	181,427.14
Check	02/23/2024		Laramie County Treasurer	Mar Comb Amb Dispatch	14,000.00	195,427.14
Check	02/23/2024		Dr. Gary Schmitz	Mar Medical Director	5,000.00	200,427.14
Check	03/01/2024		Narva & Associates, Inc.	March Contract Admin	6,188.58	206,615.72
Check	03/25/2024		Laramie County Treasurer	April Comb Amb Dispatch	14,000.00	220,615.72
Check	03/25/2024		Dr. Gary Schmitz	April Medical Director	5,000.00	225,615.72
Check	04/02/2024		Narva & Associates, Inc.	April Contract Admin	6,188.58	231,804.30
Check	04/25/2024		Laramie County Treasurer	May Comb Amb Dispatch	14,000.00	245,804.30
Check	04/25/2024		Dr. Gary Schmitz	May Medical Director	5,000.00	250,804.30
Check	05/06/2024		Narva & Associates, Inc.	May Contract Admin	6,188.58	256,992.88
Check	05/24/2024		Laramie County Treasurer	June Comb Amb Dispatch	14,000.00	270,992.88
Check	05/24/2024		Dr. Gary Schmitz	June Medical Director	5,000.00	275,992.88
Check	06/04/2024		Narva & Associates, Inc.	June Contract Admin	6,188.58	282,181.46
Check	06/25/2024		Laramie County Treasurer	July Comb Amb Dispatch	14,000.00	296,181.46
Check	06/25/2024		Dr. Gary Schmitz	July Medical Director	5,000.00	301,181.46
Total Program Admin Reimbursements					301,181.46	301,181.46
<b>Reconciliation Discrepancies</b>						0.00
Total Reconciliation Discrepancies						0.00
<b>Reserve</b>						0.00
Total Reserve						0.00
<b>Travel and Meetings</b>						0.00
Conference, Convention, Meeting						0.00
Total Conference, Convention, Meeting						0.00
Travel						0.00
Total Travel						0.00
Travel and Meetings - Other						0.00
Total Travel and Meetings - Other						0.00
Total Travel and Meetings						0.00
<b>No acct</b>						0.00
Total no acct						0.00
<b>TOTAL</b>					<b>0.00</b>	<b>0.00</b>

Cheyenne-Laramie County EMS Joint Powers Board

7/8/2024 4:47 PM

Register: Wyoming Bank & Trust

From 07/01/2024 through 07/08/2024

Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment C</b>	<b>Deposit</b>	<b>Balance</b>
07/01/2024	1022	APG Media of The R...	Operations:Legal Adve...	Annual Budget...	226.68		157,748.51
07/02/2024		Narva & Associates, ...	Program Admin Reimb...	July Contract A...	6,188.58		151,559.93
07/03/2024	1023	ACID Remap LLC	Equipment Reserve	EMS Protocol ...	3,750.00		147,809.93

## Cheyenne-Laramie County EMS Joint Powers Board

07/08/24

## General Ledger

Accrual Basis

As of July 8, 2024

Type	Date	Num	Name	Memo	Amount	Balance
<b>US Bank Checking</b>						0.00
Total US Bank Checking						0.00
<b>Wyoming Bank &amp; Trust</b>						157,975.19
Check	07/01/2024	1022	APG Media of The Rocki...	Annual Budget Notice Ad #521323	-226.68	157,748.51
Check	07/02/2024		Narva & Associates, Inc.	July Contract Admin	-6,188.58	151,559.93
Check	07/03/2024	1023	ACID Remap LLC	EMS Protocol App Invoice #2093	-3,750.00	147,809.93
Total Wyoming Bank & Trust					-10,165.26	147,809.93
<b>Assessments Receivables</b>						0.00
Total Assessments Receivables						0.00
<b>Cash</b>						0.00
Total Cash						0.00
<b>Undeposited Funds</b>						0.00
Total Undeposited Funds						0.00
<b>Accounts Payable</b>						0.00
Total Accounts Payable						0.00
<b>Cash Reserve</b>						0.00
Total Cash Reserve						0.00
<b>Equipment Reserve</b>						-51,341.98
Check	07/03/2024	1023	ACID Remap LLC	EMS Protocol App Invoice #2093	3,750.00	-47,591.98
Total Equipment Reserve					3,750.00	-47,591.98
<b>Opening Bal Equity</b>						-118,338.88
Total Opening Bal Equity						-118,338.88
<b>Unrestricted Net Assets</b>						11,705.67
Total Unrestricted Net Assets						11,705.67
<b>Contract Payment</b>						0.00
Total Contract Payment						0.00
<b>Direct Public Support</b>						0.00
<b>Corporate Contributions</b>						0.00
Total Corporate Contributions						0.00
<b>Gifts in Kind - Goods</b>						0.00
Total Gifts in Kind - Goods						0.00
<b>Individ, Business Contributions</b>						0.00
Total Individ, Business Contributions						0.00
<b>Direct Public Support - Other</b>						0.00
Total Direct Public Support - Other						0.00
Total Direct Public Support						0.00
<b>Investments</b>						0.00
<b>Interest-Savings, Short-term CD</b>						0.00
Total Interest-Savings, Short-term CD						0.00
<b>Investments - Other</b>						0.00
Total Investments - Other						0.00
Total Investments						0.00
<b>Other Types of Income</b>						0.00
<b>Miscellaneous Revenue</b>						0.00
Total Miscellaneous Revenue						0.00
<b>Other Types of Income - Other</b>						0.00
Total Other Types of Income - Other						0.00
Total Other Types of Income						0.00
<b>Performance Assessments</b>						0.00
Total Performance Assessments						0.00
<b>Bank Error</b>						0.00
Total Bank Error						0.00
<b>Business Expenses</b>						0.00
Total Business Expenses						0.00
<b>Contract Services</b>						0.00
Accounting Fees						0.00

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of July 8, 2024

Type	Date	Num	Name	Memo	Amount	Balance
Total Accounting Fees						0.00
<b>Professional Services</b>						0.00
Total Professional Services						0.00
<b>Contract Services - Other</b>						0.00
Total Contract Services - Other						0.00
Total Contract Services						0.00
<b>Operations</b>						0.00
<b>Bank charges</b>						0.00
Total Bank charges						0.00
<b>Books, Subscriptions, Reference</b>						0.00
Total Books, Subscriptions, Reference						0.00
<b>Legal Advertising</b>						0.00
Check	07/01/2024	1022	APG Media of The Rocki...	Annual Budget Notice Ad #521323	226.68	226.68
Total Legal Advertising					226.68	226.68
<b>Meeting Expenses</b>						0.00
Total Meeting Expenses						0.00
<b>Miscellaneous</b>						0.00
Total Miscellaneous						0.00
<b>New Checks</b>						0.00
Total New Checks						0.00
<b>Postage, Mailing Service</b>						0.00
Total Postage, Mailing Service						0.00
<b>Printing and Copying</b>						0.00
Total Printing and Copying						0.00
<b>Supplies</b>						0.00
Total Supplies						0.00
<b>Telephone, Telecommunications</b>						0.00
Total Telephone, Telecommunications						0.00
<b>Training</b>						0.00
Total Training						0.00
<b>Withdrawal for New Check Charge</b>						0.00
Total Withdrawal for New Check Charge						0.00
<b>Operations - Other</b>						0.00
Total Operations - Other						0.00
Total Operations					226.68	226.68
<b>Other Types of Expenses</b>						0.00
<b>FD Equipment Purchases</b>						0.00
Total FD Equipment Purchases						0.00
<b>Insurance - Liability, D and O</b>						0.00
Total Insurance - Liability, D and O						0.00
<b>Other Types of Expenses - Other</b>						0.00
Total Other Types of Expenses - Other						0.00
Total Other Types of Expenses						0.00
<b>Program Admin Reimbursements</b>						0.00
Check	07/02/2024		Narva & Associates, Inc.	July Contract Admin	6,188.58	6,188.58
Total Program Admin Reimbursements					6,188.58	6,188.58
<b>Reconciliation Discrepancies</b>						0.00
Total Reconciliation Discrepancies						0.00
<b>Reserve</b>						0.00
Total Reserve						0.00
<b>Travel and Meetings</b>						0.00
<b>Conference, Convention, Meeting</b>						0.00
Total Conference, Convention, Meeting						0.00
<b>Travel</b>						0.00
Total Travel						0.00



4:47 PM

07/08/24

Accrual Basis

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of July 8, 2024

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Type	Date	Num	Name	Memo	Amount	Balance
Travel and Meetings - Other						0.00
Total Travel and Meetings - Other						0.00
Total Travel and Meetings						0.00
No acct						0.00
Total no acct						0.00
<b>TOTAL</b>					<b>0.00</b>	<b>0.00</b>

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**Cheyenne-Laramie County EMS Joint Powers Board**

07/08/24

**Profit & Loss Detail**

Accrual Basis

July 1 - 8, 2024

Date	Num	Name	Memo	Amount	Balance
Income					0.00
<b>Expense</b>					
<b>Operations</b>					
<b>Legal Advertising</b>					
07/01/2024	1022	APG Media of The Rockies	Annual Budget Notice Ad #521323	226.68	226.68
Total Legal Advertising				226.68	226.68
Total Operations				226.68	226.68
<b>Program Admin Reimbursements</b>					
07/02/2024		Narva & Associates, Inc.	July Contract Admin	6,188.58	6,188.58
Total Program Admin Reimbursements				6,188.58	6,188.58
Total Expense				6,415.26	6,415.26
<b>Net Income</b>				<b>-6,415.26</b>	<b>-6,415.26</b>

Dr. Angela Farrand, DHSC, MPH  
Cheyenne Regional Medical Center

Dear Members of the EMS Joint Powers Board,

Subject: Update on Opioid Prescribing Stewardship Program

I hope this letter finds you well. I am writing to provide an update on the opioid prescribing stewardship program that the EMS Joint Powers Board generously funded. This program has been instrumental in addressing opioid prescribing practices within our community and has yielded significant insights over the past two years. This project is the first of its kind in the nation and we are very excited about the results it has yielded thus far.

**Program Overview:** The purpose of this program is to teach our county EMS how to adequately treat pain with less opioid centric therapies.

**Key Achievements:** The education program, in partnership with Stader Opioid Consultants, has yielded a significant increase in alternative to opioid patients in the pre-hospital setting.

**Data Insights:** This program is data driven. Data from both agencies were analyzed separately from 2021-June 2024.

Year	CFR	AMR
2021	32% ALTO Patients	25% ALTO Patients
2022	59% ALTO Patients	38% ALTO Patients
2023	56% ALTO Patients	56% ALTO Patients
2024	63% ALTO	66% ALTO Patients
Percent Change	31% Increase	41% Increase

**Conclusion:** We want to express our gratitude for funding for this program. Thank you for your ongoing support and commitment to improving healthcare practices in our region, and allowing us to build a sustainable framework for opioid stewardship. We are very proud of the results of this trailblazing program. Should you have any questions or require further information, please do not hesitate to contact me at [angela.farrand@crmcwy.org](mailto:angela.farrand@crmcwy.org).

Sincerely,

Dr. Angela Vaughn  
Community Health Project Director  
Cheyenne Regional Medical Center