



LARAMIE COUNTY GOVERNMENT

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SECTION Workplace Expectations	REVISION DATE 8/15/1995

Laramie County employees provide services to members of professional, business and governmental organizations and the general public. As representatives of the citizens of Laramie County, grooming, appearance and personal hygiene are necessary to reflect a professional business image which promotes courteous, harmonious interaction with patrons and fellow employees. The need to accommodate special requirements is recognized and employees are expected to dress appropriately for the assigned work.

- Clothing or accessories which pose a safety hazard or interfere with the performance of duties are unacceptable in the workplace.
- Employees should consult with the elected official, department director, or manager if they are in doubt as to the appropriateness of appearance.
- Exceptions to the policy may be granted by the Elected Official, Department Director or Manager due to special circumstance. Exceptions may be granted by the Board of County Commissioners for participation in designated events, activities or celebrations.

Uniforms

Those employees who respond to emergency situations may be assigned and required to wear uniforms. The designation of required uniforms will be made by the appropriate elected official(s).