



LARAMIE COUNTY GOVERNMENT

TITLE Duty Assignments	APPROVAL DATE 7/17/1990
SECTION Workplace Expectations	REVISION DATE 1/1/2008

No Elected Official or Department Director or Manager shall require an employee to perform duties, which are not official Laramie County business. If an employee is required to perform unofficial duties, he/she may **notify the HR Office, County Attorney, or Commissioners.**