

Proposed Budget

Laramie County Weed & Pest	
Budget Hearing Information	
801 Muddy Creek dr	Location: 13887 Bulleye blvd at Archer Cheyenne Wy
Pine Bluffs WY 82082	Date: 7/11/2024
307-245-3213	Time: 6:15 PM
Larmie County	Budget Prepared by: Matt Haas

S-A **BUDGET MESSAGE** W.S. 16-12-403 (c)

2024-2025 budget as prepared by Laramie County Weed and Pest District. The Laramie County Weed and Pest board is requesting 50% of the full mill under W.S. 11-5-11. Laramie County Weed and Pest is proposing the construction of a building for the city of Cheyenne Weed and Pest. Laramie County Weed and Pest is also proposing raising our cost share allotments along with using funds to spray state land acres.

S-B **RESERVE DESCRIPTION**

A non-committed, depreciation, and general reserve

S-C

Names of Board Members	Date of End of Term
Bert Macy	1/1/24
Guy Landers	1/1/26
Dennis Hanson	1/1/24
Bill Bonham	1/1/26
Norm Soden	1/1/26
Darrel Repshire	1/1/24
Ryan Farthing	1/1/26

Does the district have regular office hours exceeding 20 hours per week? Yes

If Yes, enter

Address of office: 801 Muddy Creek Drive

City, State, Zip: Pine Bluffs WY 82082

Phone Number: 307-245-3213

Hours Open: 8:00-5:00

Where are the minutes of your board meeting available for public review?
 Pine Bluffs WY

How and where are the notices of meeting posted for the public?
 Local Paper

Where are the public meetings held?
 Cheyenne WY and Pine Bluffs WY

PROPOSED BUDGET SUMMARY

OVERVIEW	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$2,007,953	\$2,570,351	\$6,598,900	\$6,598,900
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$10,990,728	\$9,529,396	\$11,959,816	\$11,959,816
S-5 <i>Amount requested from County Commissioners</i>	\$2,885,022	\$1,436,292	\$1,500,000	\$1,500,000
S-6 Additional Funding Needed :			\$0	\$0
Projected Surplus:			\$5,360,916	\$5,360,916

REVENUE SUMMARY	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-7 Operating Revenues	\$311,000	\$243,000	\$245,000	\$245,000
S-8 Tax levy (From the County Treasurer)	\$2,885,022	\$1,436,292	\$1,500,000	\$1,500,000
S-9 Government Support	\$31,080	\$38,023	\$31,000	\$31,000
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$97,000	\$145,455	\$170,000	\$170,000
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$3,324,102	\$1,862,770	\$1,946,000	\$1,946,000

FY 7/1/24-6/30/25 Laramie County Weed & Pest

EXPENDITURE SUMMARY	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-15 Capital Outlay	\$45,535	\$459,000	\$3,150,000	\$3,150,000
S-16 Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17 Administration	\$149,831	\$262,500	\$484,500	\$484,500
S-18 Operations	\$1,558,024	\$1,609,151	\$2,529,400	\$2,529,400
S-19 Indirect Costs	\$254,564	\$239,700	\$435,000	\$435,000
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$2,007,953	\$2,570,351	\$6,598,900	\$6,598,900

DEBT SUMMARY	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-21 Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-22 TOTAL GENERAL FUNDS	\$7,666,626	\$7,666,626	\$10,013,816	\$10,013,816

Summary of Reserve Funds				
S-23 Beginning Balance in Reserve Accounts				
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$3,010,686	\$3,010,686	\$3,010,686	\$3,010,686
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
Total Reserves (a+b+c)	\$3,010,686	\$3,010,686	\$3,010,686	\$3,010,686
S-27 Amount to be added				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$0	\$0	\$0	\$0
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31 Subtotal	\$3,010,686	\$3,010,686	\$3,010,686	\$3,010,686
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$3,010,686	\$3,010,686	\$3,010,686	\$3,010,686

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 801 Muddy Creek dr
Pine Bluffs WY 82082

PREPARED BY: Matt Haas

DISTRICT PHONE: 307-245-3213

Proposed Budget

Laramie County Weed & Pest

FYE 6/30/2025

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$2,885,022	\$1,436,292	\$1,500,000	\$1,500,000
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$31,080	\$38,023	\$31,000	\$31,000
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$31,080	\$38,023	\$31,000	\$31,000
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$311,000	\$243,000	\$245,000	\$245,000
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$311,000	\$243,000	\$245,000	\$245,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$59,000	\$140,583	\$145,000	\$145,000
R-5.2 Other: Specify <u>Assests sold</u>	4500	\$38,000	\$4,872	\$25,000	\$25,000
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$97,000	\$145,455	\$170,000	\$170,000
R-5.5 Total Forecasted Revenue		\$439,080	\$426,478	\$446,000	\$446,000
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Laramie County Weed & Pest

FYE 6/30/2025

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210	\$45,535	\$133,000	\$150,000	\$150,000
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 Archer Addition	6200		\$326,000		
E-1.6 Cheyenne Weed and Pest Building	6200			\$3,000,000	\$3,000,000
E-1.7					
E-1.8 TOTAL CAPITAL OUTLAY		\$45,535	\$459,000	\$3,150,000	\$3,150,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002	\$110,203	\$188,000	\$270,000	\$270,000
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5	7005				
E-2.6	7005				
E-2.7					
E-3 Board Expenses					
E-3.1 Travel	7011	\$3,610	\$5,000	\$20,000	\$20,000
E-3.2 Mileage	7012	\$4,580	\$5,000	\$6,000	\$6,000
E-3.3 Other (Specify)					
E-3.4	7013				
E-3.5	7013				
E-3.6					
E-4 Contractual Services					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022			\$15,000	\$15,000
E-4.3 Other (Specify)					
E-4.4	7023		\$25,000	\$50,000	\$50,000
E-4.5	7023				
E-4.6					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$13,184	\$15,000	\$30,000	\$30,000
E-5.2 Office equipment, rent & repair	7032	\$326	\$8,000	\$8,000	\$8,000
E-5.3 Education	7033	\$10,787	\$5,000	\$65,000	\$65,000
E-5.4 Registrations	7034	\$834	\$3,000	\$6,000	\$6,000
E-5.5 Other (Specify)					
E-5.6 Dues/Subscriptions	7035	\$2,946	\$4,500	\$4,500	\$4,500
E-5.7 Advertising	7035	\$3,360	\$4,000	\$10,000	\$10,000
E-5.8					
E-6 TOTAL ADMINISTRATION		\$149,831	\$262,500	\$484,500	\$484,500

Proposed Budget

OPERATIONS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-7 Personnel Services					
E-7.1 Wages--Operations	7202	\$156,998	\$185,000	\$225,000	\$225,000
E-7.2 Service Contracts	7203	\$1,005			
E-7.3 Other (Specify)					
E-7.4 _____	7204				
E-7.5 _____	7204				
E-7.6 _____					
E-8 Travel					
E-8.1 Mileage	7211	\$1,845	\$2,000	\$10,000	\$10,000
E-8.2 Other (Specify)					
E-8.3 _____	7212				
E-8.4 _____	7212				
E-8.5 _____					
E-9 Operating supplies (List)					
E-9.1 Supplies	7220	\$3,259	\$10,000	\$20,000	\$20,000
E-9.2 Gas/Fuel/Oil	7220	\$17,581	\$13,000	\$30,000	\$30,000
E-9.3 Utilities/Phone	7220	\$38,618	\$35,000	\$50,000	\$50,000
E-9.4 Chemicals	7220	\$334,565	\$465,000	\$500,000	\$500,000
E-9.5 _____					
E-10 Program Services (List)					
E-10.1 Cost Share	7230	\$258,275	\$195,000	\$700,000	\$700,000
E-10.2 Bio-contol	7230		\$10,000	\$10,000	\$10,000
E-10.3 Special project	7230			\$65,000	\$65,000
E-10.4 _____	7230				
E-10.5 _____					
E-11 Contractual Arrangements (List)					
E-11.1 City of Cheyenne	7400	\$700,351	\$600,351	\$800,000	\$800,000
E-11.2 State HWY	7400	\$23,725	\$29,400	\$29,400	\$29,400
E-11.3 Contact Services	7400	\$1,005	\$34,000	\$50,000	\$50,000
E-11.4 _____	7400				
E-11.5 _____					
E-12 Other operations (Specify)					
E-12.1 Repairs/Vehicles/Equipment	7450	\$9,309	\$16,000	\$20,000	\$20,000
E-12.2 Repairs-Buildings	7450	\$6,719	\$11,000	\$15,000	\$15,000
E-12.3 sales tax	7450	\$4,768	\$3,400	\$5,000	\$5,000
E-12.4 _____	7450				
E-12.5 _____					
E-13 TOTAL OPERATIONS		\$1,558,024	\$1,609,151	\$2,529,400	\$2,529,400

Proposed Budget

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	7502	\$2,260	\$5,500	\$10,000
E-14.2	Buildings and vehicles	7503	\$9,134	\$10,000	\$15,000
E-14.3	Equipment	7504			
E-14.4	Other (Specify)				
E-14.5	Licenses/Bonds	7505	\$660	\$700	\$10,000
E-14.6		7505			
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	7511	\$80,685	\$75,000	\$150,000
E-15.2	Workers Compensation	7512	\$4,981	\$5,500	\$10,000
E-15.3	Unemployment Taxes	7513			
E-15.4	Retirement	7514	\$51,691	\$47,000	\$100,000
E-15.5	Health Insurance	7515	\$105,153	\$96,000	\$140,000
E-15.6	Other (Specify)				
E-15.7		7516			
E-15.8		7516			
E-15.9					
E-17	TOTAL INDIRECT COSTS		\$254,564	\$239,700	\$435,000

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal	6401			
D-1.2	Interest	6410			
D-1.3	Fees	6420			
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0

Proposed Budget

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval	
C-1	Balances at Beginning of Fiscal Year					
C-1.1	General Fund Checking	1010	\$4,621,447	\$4,621,447	\$4,218,132	\$4,218,132
C-1.2	Savings and Investments	1040	\$1,008,820	\$1,008,820	\$1,012,681	\$1,012,681
C-1.3	General Fund CD Balance	1050	\$2,036,359	\$2,036,359	\$1,758,786	\$1,758,786
C-1.4	All Other Funds	1020		\$0	\$3,024,217	\$3,024,217
C-1.5	Reserves (From Below)		\$3,010,686	\$3,010,686	\$3,010,686	\$3,010,686
C-1.6	Total Estimated Cash and Investments on Hand		\$10,677,312	\$10,677,312	\$13,024,502	\$13,024,502
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE	2010				
C-2.2	b. Reserves		\$3,010,686	\$3,010,686	\$3,010,686	\$3,010,686
C-2.3	Total Deductions (a+b)		\$3,010,686	\$3,010,686	\$3,010,686	\$3,010,686
C-2.4	Estimated Non-Restricted Funds Available		\$7,666,626	\$7,666,626	\$10,013,816	\$10,013,816

DOA Chart of Accounts
1070

SINKING & DEBT SERVICE FUNDS

		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
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		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)	\$3,010,686	\$3,010,686	\$3,010,686	\$3,010,686
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$3,010,686	\$3,010,686	\$3,010,686	\$3,010,686
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$3,010,686	\$3,010,686	\$3,010,686	\$3,010,686

BOND FUNDS	1060
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		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0